



City of Napoleon, Ohio

P.O. Box 151 ~ 255 West Riverview Avenue
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393

Memorandum

To: Mayor and Members of City Council
From: *Roxanne Dietrich, Executive Assistant to
Appointing Authority/Clerk of Council*
cc: Joel L. Mazur-City Manager,
Billy D. Harmon-City Law Director,
Kelly O'Boyle-City Finance Director
Date: May 1, 2020
Subject: General Information

CALENDAR

CITY COUNCIL MEETING AGENDA

APPROVAL OF MINUTES

April 20, 2020 Regular Council Meeting Minutes

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Resolution No. 020-20**, A Resolution Authorizing the City Manager to Execute any and all Documents Necessary to Accept a Fiscal Year 2020 Safety Intervention Grant from the Ohio Bureau of Workers Compensation, further Authorizing the Expenditure of Funds for the Purpose of Purchasing and Installing a Power Cot System and Power Load System for an Ambulance, and Purchasing said Equipment and Installation from Stryker EMS Equipment; and Declaring an Emergency.
2. **Resolution No. 021-20**, a Resolution Authorizing the City of Napoleon to Remain in the Maumee Valley East CHIP Consortium in Order to Submit an Application for the Fiscal Year 2020 Community Housing Improvement Program (CHIP) Funds to the Ohio Development Services Agency; and Declaring an Emergency

SECOND READINGS OF ORDINANCES AND RESOLUTIONS

1. **Ordinance No. 018-20**, an Ordinance Amending Section 143.01 of the City of Napoleon's Codified Ordinances, "Composition and Control of the City Fire/Rescue Department," Increasing the Composition of the Fire Department, and Repealing Ordinance No. 034-19
2. **Ordinance No. 019-20**, an Ordinance to Adopt the Solid Waste Management Plan for the Henry County Solid Waste Management District

THIRD READINGS OF ORDINANCES AND RESOLUTIONS

1. **Resolution No. 014-20**, a Resolution Authorizing City of Napoleon Participation in the NPPGov Cooperative Purchasing Program and Further Authorizing the Expenditure of Funds in Excess of \$25,000.00; and Declaring an Emergency

GOOD OF THE CITY (Any other business as may properly come before Council, including but not limited to):

1. Discussion/Action: **Recommendation of Award of a Mini-Excavator for the Electric Department** (Tabled)
2. Discussion/Action: **Approval of Plans and Specifications for the City of Napoleon Aquatic Center and Golf Club House** – *enclosed is a Memo from Chad on this project*
3. Discussion/Action: **Approval of a Renewal Contract with Advanced Rehabilitation Technology, Ltd. for the 2020 Sewer Cleaning Program Phase 2 - Year 3** – *please see the enclosed Memorandum from Chad regarding this item*
4. Discussion/Action: **Special Council Meeting/Public Forum**
At the March 16th City Council Meeting it was decided take this off the agenda and reassign it to the May 4, 2020 meeting to be re-evaluated. Please see the enclosed info-graphic.
5. Discussion/Action: **Appointment to the Privacy Committee**
With Chris Peddicord retiring, there is now a vacancy on this committee. Per Ordinance No 083-08, each member shall be recommended by the Privacy Official and appointed by City Council.
6. Discussion/Action: **2021 Tax Budget** (Direct Law Director to Draft Legislation)
Please see the attached information from Kelly.
7. Discussion/Action: **on Application to Designate a Downtown Revitalization District**
A copy of the application is attached
8. Discussion/Action: **to Accept Donations Related to COVID-19**
The Police Department has received a \$5,000 Walmart Community Grant

INFORMATIONAL ITEMS

1. Committee Meeting Canceled
 - i. Technology and Communications Committee
2. OML Legislative Bulletin/April 24, 2020 and April 29, 2020
3. AMP Weekly Newsletter/April 24, 2020

May 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			29 6:30 pm Park & Rec Board	30	1	2
3	4 7:00 pm CITY COUNCIL	5	6	7	8	9
10	11 6:15 pm Electric Committee/BOPA 7:00 pm - Water & Sewer Committee 7:30 pm - Muni Prop/ED Committee	12 10:30 am Privacy Comm. 4:30 pm Board of Zoning 5:00 pm Planning Commission	13	14	15	16
17	18 6:00 pm – Tree Commission 6:00 pm - Parks & Rec Committee 7:00 pm – CITY COUNCIL	19	20	21	22	23
24	25 Closed MEMORIAL DAY	26 4:30 pm Civil Service 6:30 pm Finance & Budget 7:30 pm Safety & Human Resources Comm. Mtg.	27 6:30 pm Park & Rec Board	28	29	30
31						

City of Napoleon, Ohio

CITY COUNCIL

Monday, May 04, 2020 at 7:00 pm

MEETING AGENDA

LOCATION

Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

The WebEx link to the meeting will be posted on the main page of the City's website www.napoleonohio.com

A. Attendance (Noted by the Clerk)

B. Prayer and Pledge of Allegiance

C. Presentation of Proclamation by the Mayor

D. Approval of Minutes (in the absence of any objections or corrections, the minutes shall stand approved)
April 20, 2020 Council Meeting Minutes.

E. Citizen Communication

F. Reports from Council Committees

1. Finance and Budget Committee did not meet on April 27, 2020 due to lack of agenda items
2. Safety and Human Resources Committee did not meet on April 27, 2020 due to lack of agenda items
3. Technology and Communications Committee did not meet tonight due to lack of agenda items

G. Reports from Other Committees, Commissions and Boards (*Informational Only-Not Read*)

1. Civil Service Commission did not meet on April 28, 2020 due to lack of agenda items
2. Parks and Recreation Board met on April 29, 2020; and
 - a. discussed the parks and recreation programming and facilities
 - b. heard an update on the Napoleon Aquatic Center and Golf Club House

H. Introduction of New Ordinances and Resolutions

1. **Resolution No. 020-20**, A Resolution Authorizing the City Manager to Execute any and all Documents Necessary to Accept a Fiscal Year 2020 Safety Intervention Grant from the Ohio Bureau of Workers Compensation, further Authorizing the Expenditure of Funds for the Purpose of Purchasing and Installing a Power Cot System and Power Load System for an Ambulance, and Purchasing said Equipment and Installation from Stryker EMS Equipment; and Declaring an Emergency.
2. **Resolution No. 021-20**, a Resolution Authorizing the City of Napoleon to Remain in the Maumee Valley East CHIP Consortium in Order to Submit an Application for the Fiscal Year 2020 Community Housing Improvement Program (CHIP) Funds to the Ohio Development Services Agency; and Declaring an Emergency

I. Second Readings of Ordinances and Resolutions

1. **Ordinance No. 018-20**, an Ordinance Amending Section 143.01 of the City of Napoleon's Codified Ordinances, "Composition and Control of the City Fire/Rescue Department," Increasing the Composition of the Fire Department, and Repealing Ordinance No. 034-19
2. **Ordinance No. 019-20**, an Ordinance to Adopt the Solid Waste Management Plan for the Henry County Solid Waste Management District

J. Third Readings of Ordinances and Resolutions

1. **Resolution No. 014-20**, a Resolution Authorizing City of Napoleon Participation in the NPPGov Cooperative Purchasing Program and Further Authorizing the Expenditure of Funds in Excess of \$25,000.00; and Declaring an Emergency

K. Good of the City (Any other business as may properly come before Council, including but not limited to):

1. **Discussion/Action:** Recommendation of Award of a Mini-Excavator for the Electric Department (Tabled)
2. **Discussion/Action:** Approval of Plans and Specifications for the City of Napoleon Aquatic Center and Golf Club House
3. **Discussion/Action:** Approval of a Renewal Contract with Advanced Rehabilitation Technology, Ltd. for the 2020 Sewer Cleaning Program Phase 2 - Year 3
4. **Discussion/Action:** Special Council Meeting/Public Forum
5. **Discussion/Action:** Appointment to the Privacy Committee
6. **Discussion/Action:** 2021 Tax Budget (Direct Law Director to Draft Legislation)
7. **Discussion/Action:** on Application to Designate a Downtown Revitalization District
8. **Discussion/Action:** to Accept Donations Related to COVID-19

L. Executive Session (Pending Litigation)

M. Approve Payment of Bills (In the absence of any objections or corrections, the financial reports and payment of bills shall stand approved.)

N. Adjournment



Roxanne Dietrich

Executive Assistant to Appointing Authority/CLERK OF COUNCIL

A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL

1. **Technology & Communication Committee (1st Monday)**
(Next Regular Meeting: Monday, June 1, 2020 @6:15 pm)
2. **Electric Committee (2nd Monday)**
(Next Regular Meeting: Monday, May 11, 2020 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for May 2020
 - b. Update on Substations
 - c. Electric Department Report
3. **Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)**
(Next Regular Meeting: Monday, May 11, 2020 @7:00 pm)
 1. Update on Wastewater Treatment Plant Phase 1 Project (Tabled)
4. **Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)**
(Next Regular Meeting: Monday, May 11, 2020 @7:30 pm)
 - i. Downtown Flower Pot Replacement Plan
5. **Parks & Recreation Committee (3rd Monday)**
(Next Regular Meeting: Monday, May 18, 2020 @6:00 pm)
6. **Finance & Budget Committee (4th Monday)**
(Next Regular Meeting: Tuesday, May 26, 2020 @6:30 pm)
3. **Safety & Human Resources Committee (4th Monday)**
(Next Regular Meeting: Tuesday, May 26, 2020 @7:30 pm)
4. **Personnel Committee (as needed)**

B. Items Referred or Pending in Other City Committees, Commissions & Boards

1. **Board of Public Affairs (2nd Monday)**
(Next Regular Meeting: Monday, May 11, 2020 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for May 2020
 - b. Update on Substations
 - c. Electric Department Report
 - d. Update on Wastewater Treatment Plant Phase 1 Project
2. **Board of Zoning Appeals (2nd Tuesday)**
(Next Regular Meeting: Tuesday, May 12, 2020 @4:30 pm)
3. **Planning Commission (2nd Tuesday)**
(Next Regular Meeting: Tuesday, May 12, 2020 @5:00 pm)
4. **Tree Commission (3rd Monday)**
(Next Regular Meeting: Monday, May 18, 2020 at 6:00 pm)
5. **Civil Service Commission (4th Tuesday)**
(Next Regular Meeting: Tuesday, May 26, 2020 @4:30 pm)
6. **Parks & Recreation Board (Last Wednesday)**
(Next Regular Meeting: Wednesday, May 27, 2020 @6:30 pm)
7. **Privacy Committee (2nd Tuesday in May & November)**
(Next Regular Meeting: Tuesday, May 12, 2020 @10:30 am)
8. **Records Commission (2nd Tuesday in June & December)**
(Next Regular Meeting: Tuesday, June 09, 2020 @4:00 pm)
9. **Housing Council - Meets First Monday in April (meeting to be scheduled after the TIRC meeting)**
(Next Meeting depends when TIRC meets)
10. **Health Care Cost Committee (as needed)**
11. **Preservation Commission (as needed)**
12. **Napoleon Infrastructure/Economic Development Fund Review Committee [NIEDF] (as needed)**
13. **Tax Incentive Review Council (as needed)**
14. **Volunteer Firefighters' Dependents Fund Board (as needed)**
15. **Volunteer Peace Officers' Dependents Fund Board (as needed)**
16. **Lodge Tax Advisory & Control Board (as needed)**
17. **Board of Building Appeals (as needed)**
18. **ADA Compliance Board (as needed)**

City of Napoleon, Ohio
Y COUNCIL MEETING MINU
 Monday, April 20, 2020 at 7:00 pm

PRESENT

Councilmembers on WebEx:	Joseph D. Bialorucki-Council President, Ken Haase
Mayor	Daniel L. Baer-Council President Pro-Tem, Lori Siclair, Jeff Comadoll, Ross Durham, Molly Knepley
City Manager	Jason P. Maassel
City Law Director	Joel L. Mazur
City Finance Director	Billy D. Harmon via WebEx
City Staff	Kelly O’Boyle via WebEx
City Staff on WebEx	Police Lt. Greg Smith
Admin. to Appointing Authority/Clerk of Council	David Mack- Chief of Police; Clayton O’Brien-Fire Chief, Tony Cotter-Parks and Recreation Director, Jeff Rathge-Operations Superintendent
Others	Roxanne Dietrich
	News Media

ABSENT

CALL TO ORDER

Council President Bialorucki called the City Council meeting to order at 7:00 pm with the Lord's Prayer followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes from the April 6, 2020 City Council meeting were approved as presented.

CITIZEN COMMUNICATION

None.

REPORTS FROM COUNCIL COMMITTEES

Electric Committee did not meet on April 13, 2020 and the **Water, Sewer, Refuse, Recycling and Litter Committee** did not meet on April 13, 2020. The **Municipal Properties, Building, Land Use and Economic Development Committee** meeting for April 13, 2020 was canceled due to lack of agenda items and the **Parks and Rec Committee** did not meet earlier tonight due to lack of agenda items.

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

Ordinance No. 018-20 – Composition of the Fire Department

Council President Bialorucki read by title, Ordinance No. 018-20, an Ordinance Amending Section 143.01 of the City of Napoleon's Codified Ordinances "Composition and Control of the City Fire/Rescue Department" Increasing the Composition of the Fire Department, and Repealing Ordinance No. 034-19

Motion: Haase
to approve First Read of Ordinance No. 018-20

Mazur stated as we discussed at the last meeting, this ordinance would change the composition of the Fire Department adding one captain to the B shift. We added one officer in the ordinance and subtracted one of the Firefighter/Paramedic positions so we have the same number of full-time members at any one time. That was part of the contract negotiations and also cleans up the organization chart at the Fire Department. We have a captain on the "A" shift and the "C" shift but not on the "B" shift so this gets us where we need to be for now.

Roll call vote to approve First Read of Ordinance No. 018-20
Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham
Nay-

Yea-7, Nay-0; Motion Passed.

Ordinance No. 019-20 – Henry County Solid Waste Management Plan

Council President Bialorucki read by title, Ordinance No. 019-20, an Ordinance to Adopt the Solid Waste Management Plan for the Henry County Solid Waste Management District

Motion: Haase
to approve First Read of Ordinance No. 019-20

Second: Siclair

Mazur reported the Henry County Solid Waste Management District updates their Solid Waste Management District Plan every five years. This is a requirement of the State of Ohio. The Henry County Solid Waste Management District updated their plan which is on their website. As noted on the summary page, one of the main highlights is that the district will finance the Updated Solid Waste Management Plan through the continued reliance on contract fees that's \$5 per ton. Right now they are not projecting any increase in the contract fees. The summary sheet also gives statistics and some data on how much recycling they do and how many tons of waste that they manage through their programs. Jeff Rathge is the City's representative on the Henry County Solid Waste Management District Board.

Roll call vote on to approve First Read of Ordinance No. 019-20
Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham
Nay-

Yea-7, Nay-0; Motion Passed.

SECOND READINGS OF ORDINANCES AND RESOLUTIONS

Resolution No. 014-20 – NPPGov Cooperating Purchasing Program – Napoleon Aquatic Center

Council President Bialorucki read by title, Resolution No. 014-20, a Resolution Authorizing City of Napoleon Participation in the NPPGov Cooperative Purchasing Program and Further Authorizing the Expenditure of Funds in Excess of \$25,000; and Declaring an Emergency, Suspension is Requested.

Motion: Comadoll
to approve Second Read of Resolution No. 014-20

Second: Knepley

Mazur stated this is a national purchasing agreement that is competitively bid on a national level. In the national purchasing agreement is some of the equipment for the pool that we are seeking to purchase, including the slides and the main play feature. Typically, when you are bidding out a contract, the contractor will upcharge some of the materials and supplies that they have to purchase. Any typical contract could be five to ten percent depending on what the materials are. With the national purchasing

agreement, we will be able to purchase the materials directly and potentially get a three to five percent discount on the retail price that we would not normally get. This would allow us to make the purchase directly and avoid the additional cost. Cotter added this is similar to the State Purchasing Contract only it's national. The preferred vendor in this case would be Vortex International. They are basically the go-to vendor for these types of slides and aquatic equipment and with the amount that we are talking about, which could be as much as \$400,000, that does qualify us for a 5% discount on the regular purchase price. As Mazur said, that is a significant savings. If it was rolled into the bid package you would see a markup from what the contractor would pay. It's definitely the way to go on this. Mazur asked Cotter to talk about the timing. Cotter explained once it gets approved, we would likely not make the actual purchase until we receive bids. The slides could be as much as a fourteen week lead time on construction and delivery. Mazur noted a request for suspension is on the agenda, do we need that now or can we wait for the third read? Cotter said we can wait to the third read because the plans and specs will not be ready until the next meeting. If they prefer to wait for the next meeting, that would be fine. Council President Bialorucki asked if anyone has a reason to make a motion to request suspension. Hearing none, he asked for roll call on second read of the resolution.

Roll call vote on to approve Second Read of Resolution No. 014-20

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Nay-

Yea-7, Nay-0; Motion Passed.

THIRD READINGS OF ORDINANCES AND RESOLUTIONS

Resolution No. 010-20 – Fire and EMS Contracts with Townships, Village of Florida, HCSJAD

Council President Bialorucki read by title, Resolution No. 010-20, a Resolution Authorizing Contracts with the Townships of Napoleon, Harrison, Freedom, and the Village of Florida, and the Henry County South Joint Ambulance District for Fire Service and/or Emergency Medical Service Commencing April 1, 2020; and Declaring an Emergency.

Motion: Comadoll

Second: Siclair

to pass Resolution No. 010-20 on Third Read

Mazur said this is the third and final read for our contracts with the townships. Chief O'Brien added that he talked to Scott Buddelmeyer of Henry County South Joint Ambulance District today. Scott saw that we were on third read and would be passing these and wanted to make sure we knew it will probably be June or July before his board is able to see this and sign the contract because of their meeting. I told him I passed that on to the committee and it would not be a problem.

Roll call vote to pass Resolution No. 010-20 on Third Read

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Nay-

Yea-7, Nay-0; Motion Passed.

Ordinance No. 011-20 – Amending City of Napoleon Position Classification Plan

Council President Bialorucki read by title, Ordinance No. 011-20, an Ordinance Amending Ordinance No. 088-19 Regarding the Composition and Compensation of Certain City of Napoleon Position Classifications in and for the Year 2020; and Declaring an Emergency.

Motion: Durham
to pass Ordinance No. 011-20 on Third Read

Second: Haase

Mazur stated this the third and final read for the Zoning Administrator position. We are eliminating the Senior Engineering Tech/Zoning Administrator position and adjusting the pay for the Zoning Administrator position downward because some of the job duties were removed from that position as this position has evolved. Before it had building inspection and housing officer duties and those have been removed. Now it is just Code Enforcement and Zoning Administrator duties.

Roll call vote to pass Ordinance No. 011-20 on Third Read
Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham
Nay-

Yea-7, Nay-0; Motion Passed.

GOOD OF THE CITY

Review/Approval of Power Supply Cost Adjustment Factor for April 2020 as Power Supply Cost Adjustment (PSCA) three month averaged factor \$0.01811 and JV2 \$0.000076

Mazur stated in the coming days and weeks, I am going try to get a handle on where we should expect to see this going, with everything going on, in the next few months. What O'Boyle and I are going to talk about a little bit later is what we know from the community's usage and how that is affecting revenues coming in. We have a snapshot from this month's billing cycle to kind of go from. Going forward this is something that we are going to have to track. Obviously this plays a big role in our rates on our three-month rolling average. Expect more information to come, we are closely monitoring and tracking, not just our community but what's happening in other communities too especially around us. Generally speaking, usages are down and not just because of COVID-19, the warmer temperatures play a big role in our usage or lack thereof. Mild weather contributes to lower usage.

Motion: Siclair
Second: Durham
to Approve the Power Supply Cost Adjustment Factor for April 2020 as Power Supply Cost Adjustment (PSCA) three month averaged factor \$0.01811 and JV2 \$0.000076

Roll call vote on the above motion:
Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham
Nay-

Yea-7, Nay-0; Motion Passed.

Recommendation of Award of a Mini Excavator for the Electric Department (Tabled)

Mazur requested this item remain tabled until we get some more answers.

Review of PC 20-06 Conditional Use Permit – 1010 Westmoreland Avenue

Maassel reported the owner at 1010 Westmoreland is the Gray/Rodenberger Funeral Home. The actual facility is going to be a cremation center very near the Pampered Pets and the Bed and Biscuit. Instead of it being a 5-acre parcel, it is a 3-acre parcel. This passed through the Planning Commission unanimously. There's really no issue that this should not be there, it's another way for the Grey/Rodenberger Funeral Home to follow through family wishes. It will also be able to be used by the Veterinary Clinic, again to follow through with family wishes for their loved ones.

Second: Siclair

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Yea-7, Nay-0; Motion Passed.

Mazur reported we are looking at all of our options right now to apply for more funds, to see if there are any relief funds out there to do with COVID-19. Here is a short list of what we have: the Bureau of Workers Comp Refund, basically what we are estimating right now it is going to be just over \$105,000 funding for the City of Napoleon. You can see the how it is portioned out amongst all the different funds: \$54,800 to the General Fund, almost \$14,000 to Electric, \$10,500 to Water, almost \$10,000 to Wastewater, \$4,000 to Sanitation and then all the funds outside the General Fund. The one that we already received was the \$15,000 from O'Boyle can you help me out with the name of the fund where this came from? O'Boyle said it is from the Health and Human Services as stimulus dollars that went to the Fire Department. Chief O'Brien has the document so he could probably have more on it. Mazur continued this will go into the 210 fund. O'Boyle said *correct*. Mazur continued there is an actual agreement that goes with this so we will have to sign the agreement. That is actually the next item on the agenda because we already received it so, we have to accept it. The next one is \$1,000 from our insurance carrier PEP, we applied for it and should expect to see something back soon. There is a reimbursable grant that is for all of our expenses but is separated out by department. Joel Frey is working on that right now. We are compiling all of our expenses that we are occurring due to COVID-19. Maassel asked where's that funding coming from? Chief O'Brien replied that funding is the Public Assistance Grant through the Federal Government. There are a lot of moving parts to have people sift through but that's where that would come from. What we are trying to identify is the City of Napoleon would be the blanket applicant and then each individual department would be a sub recipient to the monies that could be reimbursed for the COVID-19. That is what Asst. Chief Frey is trying to hatch out right now, exactly how that breaks down. It is still a work in progress. I can piggyback on the \$15,076. That was actually a Medicare reimbursement. They did a formula grant or a stimulus and reimbursed at an "x" amount of dollars depending on how much you received in 2018 on Medicare. Being a registered ambulance service that bills and as a recipient of Medicare payments, they did a formula and that is what we received back from that payment. Mazur added this one came fast. It was like the day before we had heard about this funding coming in and then the very next day we received a check. Maassel asked do the HHS stimulus funds have to be shared with the townships? Chief O'Brien responded that I am not aware of. Right now we have at least thirty days to accept it. I would have to look into it a little bit more. I haven't had a sit-down with O'Boyle or even talked to her about it yet. Mazur said when we bring grant applications in we bring them to Council to approve so we can apply for funds. We want a *blanket* as we are looking for a lot of funds. A lot of these are coming up pretty quick. There are more bills that are looking to be passed here in the near future and wanted to get Council's approval to apply for funds whenever they become available for us.

Second: Comadoll

Roll call vote on the above motion:

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Nay-

Yea-7, Nay-0; Motion Passed.

Relief Funding from the Department of Health and Human Services

Mazur stated this has to do with the funds that we have received and just talked about. This is the \$15,000 line item that we need approval to accept it, deposit and expend funds.

Motion: Durham

Second: Siclair

to accept the \$15,000 Relief Funding from the Department of Health and Human Services

Roll call vote on the above motion:

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Nay-

Yea-7, Nay-0; Motion Passed.

Acceptance of Donations Related to COVID-19

Maassel reported there have been about twenty organizations or individuals that have donated things to the City of Napoleon. It is a wide variety of things from meals to Clorox wipes to straight cash. I mean you name it. When people talk about what makes a Napoleon, Henry County a great place to live I'll point to this. There are twenty organizations they have donated a wide variety of stuff to us. I would hope we would be able to accept all of them. There's nothing in there that we would not want to accept. Mazur asked Chief Mack if he has an updated list of items Council will need to approve. Chief Mack replied since our last meeting, Walmart donated some more stuff, we have received a couple donations from Little Caesars, Domino's, Relay for Life donated some candy bars and stuff that they were unable to sell, Church of the Nazarene donated some coffee from what I learned from one of their parishioners they have a Sunday coffee hour and they haven't been able to use that, and then Okolona Bar and Grill donated some wings to the Fire Department, Jerry Irving donated fifty cloth masks to the City of Napoleon from Henry County Hospital, Ace Hardware donated fifty disposable masks N95 they're the procedural masks, Flat Rock Brewery donated hand sanitizer forty gallons of it and Northcrest Nursing Home donated lunch to the Fire Department one day from Outlaw BBQ. Mazur added if it is okay, we will keep this as a standing item on the agenda so if something comes in, we will have it on the agenda and can accept.

Motion: Haase

Second: Durham

to accept the donations received due to COVID-19 and keep this as a standing item on the Council Agenda until further notice

Roll call vote on the above motion:

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Nay-

Yea-7, Nay-0; Motion Passed.

Renewal of Liquor Permits in the City of Napoleon

Mazur stated this is an annual review. Chief Mack reported they have not had any issues with any of the permit holders in the City.

Second: Siclair

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Yea-7, Nay-0; Motion Passed.

Purchase Equipment for the Fire Department from Stryker

Mazur said this is to request Council to direct the Law Director to draft legislation to purchase the power load and power cot for the ambulance. Stryker is the company name not the village.

Second: Siclair

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Yea-7, Nay-0; Motion Passed.

Community Housing Impact and Preservation CHIP Program Maumee Valley East CHIP Consortium (MVECC) 2020 Partnership Agreement

Mazur said this is a standard form that we would use along with other communities with Maumee Valley Planning to run our CHIP program

Second: Siclair

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Yea-7, Nay-0; Motion Passed.

Appointments to Local Board of Tax Review

Bialorucki reported he has talked with a couple of people and they were not interested and would ask for help from Council if they know of anyone that may be interested in serving on the Local Board of Tax Review. Mazur stated Jason Foor said he would serve on the board.

Second: Durham

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Yea-7, Nay-0; Motion Passed.

Downtown Flower Pot Replacement Plan

Council President Bialorucki referred *Downtown Flower Pot Replacement Plan* to the Municipal Properties, Building, Land Use and Economic Development Committee

AROUND THE TABLE

O'Boyle – we have the first quarter revenue and expenditures. For the General Fund through March the revenue is about \$1.6 million and through March for the expenditures was about \$1.8 million so, we're under revenue at this point by about \$266,000. As Mazur touched on before, we are tracking the utilities, so I am just going to go over the four major funds where we're at revenue and expenditure wise at this point. For the Electric Fund, through March for revenue we're at about \$4.4 million and the actual expenditures are about \$4.3 million so it's up about \$78,000. For the Water Fund, these are just the main funds not the other funds that go along with them like the debt and the reserves, the revenue is about \$899,000 and the actual expenditures are \$817,000 so it's up about \$82,000. The Wastewater Fund actual revenue is about \$1,021,000 and the expenditures were only \$664,000 so this one is up \$357,000 at this point. The Sanitation Fund revenue through March was \$233,000 and the actual expenditures were about \$176,000 so it's up about \$57,000 at this point. We have been tracking the expenditures. For the April 6th and the April 20th check run right now we're at \$841.57 for the COVID-19 expenditures and some of that money is being applied for through that top list of grants that Mazur talked about a couple minutes ago. Items that Mazur and I are doing with the departments. We are trying to watch spending. To have them do critical operational items only. To hold off on the major capital purchases and projects. A hiring freeze for non-life safety personnel. Like Mazur spoke about, we are trying to look for all possible grants. At this time with the Cares Act there is not available funding for small municipalities. We have been getting things and people are calling in and trying to push for some of the smaller municipalities and get some money for us. On the utility tracking side, we have been monitoring the May billing of what's going to go out but we will see the biggest decrease in the June billing which would be that April and May usage. We have a couple employers that have limited operations and/or have ceased operation so we will see that effect. Mazur has on the screen the difference between 2019 and 2020 for the May billing. If you go back and compare it to 2018 it's about \$77,000. We will keep tracking this and keep you guys updated. Like I said two weeks ago, we won't see the effect of the income tax until 2021 because we are in the 2019 wage year. Mazur noted a couple of points on that. The 2018 to 2019 comparison the hydro plants debt kicked in and that's when our rates started to climb for the hydro plants coming online. That could be one contributor to that and also back to the mild weather. As O'Boyle said, we are seeing load drops right now. As of late last week, AMP has been monitoring members loads and right now they had us at 15% down. By comparison, Bowling Green is about 24% down, Montpelier is down 35%, Bryan is 18% down and Wapakoneta is 25% down. There are Northwest Ohio communities that are down a lot more than we are. Not that it matters one way or another, we're not on an island here. I do suspect that our percentage is actually going to grow a little bit because I heard that another employer did shut down at least temporarily for now. So, I would expect to see that load to drop a little bit more just in the next few weeks. If things open back up and manufacturing and everything else starts getting back online. people are putting in new procedures as they enter this sort of new norm at least for a little while as we get through this COVID-19 episode so hopefully we start to see that jump back to where was that'll be a big impact on the revenue side of everything for probably this year for the utilities. For next year for the income tax piece, I would suspect we would see the impact of this in the year 2021. O'Boyle said *you are correct*. We could see some of the impacts in 2020 depending on if any other deadlines shift. Maassel commented to O'Boyle, obviously April 15th was supposed to be tax day now it's back to July 15th, where are we at number of return wise, percentage-wise, dollars in wise do you have any of that kind of

numbers in front of you? O'Boyle said she does not have them in front of her, we had them two weeks ago but it's likely changed by now. I can get them tomorrow morning and send them off to you.

Haase – Nothing

Baer – Canceled the Safety and Human Resources Committee meeting for April 27, 2020.

I want to send my thanks to those in the community that can do this, for the donations they've given to the various different departments in the City. That is greatly appreciated.

Siclair – Nothing

Comadoll – Nothing

Knepley – Nothing

Durham – Nothing

Harmon – Request an Executive Session regarding Pending Litigation

Mazur – Nothing

Bialorucki - Nothing

Maassel - the projections from the state have us really near our peak number of new cases coming in for COVID-19. This is the time to keep doing all the things you should be doing. Maintaining social distance, keep washing your hands and using the hand sanitizer. All the stuff we have been doing for the last month we still have to keep doing because we are not out of this yet. We got to keep fighting to keep after it. We got to keep doing the things we need to do to win. I think the Park Street project can restart. Do we have an idea of how much work is left, is there fifty days, two months, do we have any idea? Mazur—I'll have to get back to you. They likely will not start until May, probably the first or second week of May.

EXECUTIVE SESSION

Motion: Siclair Second: Durham
to go into Executive Session regarding Pending Litigation

Roll call vote on the above motion:

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Nay-

Yea-7, Nay-0; Motion Passed.

City Council went into Executive Session at 7:48 pm

Motion: Siclair Second: Comadoll
to come out of the Executive Session for Pending Litigation

Roll call vote on the above motion:

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Nay-

Yea-7, Nay-0; Motion Passed.

Council President Bialorucki reported no action was taken.

City Council came out of Executive Session at 8:35 pm

APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS

Hearing no objections or corrections, the Financial Reports and Payment of Bills shall stand approved.

ADJOURN

Motion: Haase

Second: Siclair

to adjourn the City Council meeting at 8:37 pm

Roll call vote on the above motion:

Yea-Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley, Durham

Nay-

Yea-7, Nay-0; Motion Passed.

Approved:

May 04, 2020

Joseph D. Bialorucki, Council President

Jason P. Maassel, Mayor

Submitted by:

Roxanne Dietrich
Executive Assistant to Appointing Authority/CLERK OF COUNCIL

RESOLUTION NO. 020-20

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACCEPT A FISCAL YEAR 2020 SAFETY INTERVENTION GRANT FROM THE OHIO BUREAU OF WORKERS COMPENSATION, FURTHER AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURPOSE OF PURCHASING AND INSTALLING A POWER COT SYSTEM AND POWER LOAD SYSTEM FOR AN AMBULANCE, AND PURCHASING SAID EQUIPMENT AND INSTALLATION FROM STRYKER EMS EQUIPMENT; AND DECLARING AN EMERGENCY

WHEREAS, the purchase of a power cot system and power load system was included in the 2020 Master Bid Resolution passed by Council on December 16, 2019 (Resolution No. 080-19); and,

WHEREAS, the cost to purchase and install said systems exceeds \$25,000.00; and,

WHEREAS, the Ohio Bureau of Workers Compensation provides opportunities for financial assistance to fire departments by means of offering grants which may be applied for and accepted by various entities; and,

WHEREAS, the Ohio Bureau of Workers Compensation is sponsoring a Safety Intervention Grant for fiscal year 2020 for financial assistance with the purchase and installation of ambulance mounted equipment; and,

WHEREAS, the City of Napoleon Fire Department was awarded \$40,000 through the Safety Intervention Grant toward the purchase and installation of a power cot system and power load system; and,

WHEREAS, the current quoted cost from Stryker EMS Equipment is valid for the purchase of both systems; and,

WHEREAS, the equipment must be purchased and installed within ninety (90) days of receiving the grant funds; and,

WHEREAS, the City of Napoleon, pursuant to Napoleon Ordinances 106.02 and 106.04 and the rules with respect to sole source purchasing (See Exhibit "A"), desires to purchase both systems from Stryker EMS Equipment based on this being the best and lowest quote from the quotes received; and,

WHEREAS, based on all the foregoing, it is the opinion of this Council that it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon authorizes the expenditure of funds to purchase and install a power cot system and power load system, as included in the 2020 Master Bid Resolution.

Section 2. That, Council, pursuant to Napoleon Ordinances 106.02 and 106.04 and the rules with respect to sole source purchasing (See Exhibit "A"), finds it to be in the best interest of the City to eliminate the necessity for competitive bidding.

Section 3. That, the City Manager is authorized to enter into a Contract with Stryker EMS Equipment for the purchase and installation of the power cot system and power load systems.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to meet the time requirements necessary for the legislation to take effect before the October 1, 2016 purchase deadline; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the purchase and installation processes in a timely manner to meet the ninety (90) day deadline per the grant, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 020-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

RESOLUTION NO. 021-20

A RESOLUTION AUTHORIZING THE CITY OF NAPOLEON TO REMAIN IN THE MAUMEE VALLEY EAST CHIP CONSORTIUM IN ORDER TO SUBMIT AN APPLICATION FOR THE FISCAL YEAR 2020 COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) FUNDS TO THE OHIO DEVELOPMENT SERVICES AGENCY; AND DECLARING AN EMERGENCY

WHEREAS, under the provisions of Title I of the Housing and Community Development Act of 1974, as amended to date, the Ohio Development Services Agency (ODSA), Office of Community Development, is authorized to provide financial assistance to units of general local government for undertaking and carrying out Community Development activities; and,

WHEREAS, it is provided in such Act that the unit of general local government shall provide a satisfactory assurance prior to submission of its application, that has: (a) provided citizens with adequate information concerning the amount of funds available for proposed community development and housing activities, the range of activities that may be undertaken, and other important program requirements; (b) held two (2) public hearings to obtain the views of citizens on community development and housing needs; and (c) provided citizens with an adequate opportunity to participate in the development of the application; and,

WHEREAS, it is desirable and in the public interest that the City of Napoleon, Ohio (hereinafter referred to as the "City"), undertake and carry out community development activities and make available funds for said undertakings; and,

WHEREAS, the members of the City Council have general knowledge of the proposed uses of such funds and are cognizant of the conditions that are imposed in the undertaking and carrying out community development activities and undertaken with federal financial assistance under Title I, including those prohibiting discrimination because of race, color, creed, sex or national origin; and,

WHEREAS, the members of the City Council desire for the City of Napoleon to remain in the Maumee Valley East CHIP Consortium, as previously approved by the unanimous passage of Resolution No. 035-14 on May 19, 2014, and Res. No. 022-18 on April 16, 2018 and agree that the Henry County Board of Commissioners are the Lead Entity or Grantee representative of the Maumee Valley East CHIP Consortium; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the Council of the City of Napoleon hereby approves filing an application for financial assistance under the Small Cities Community Development Block Grant Community Housing Improvement Program in the year 2020.

Section 2. That, this Council authorizes the City Manager, as official representative of the City of Napoleon, to participate in the State of Ohio, Development Services Agency, Small Cities Community Development Block Grant Community Housing Improvement Program; moreover, upon approval of the City's application, to provide all information and documentation required in said application for submission and to execute all documents related thereto.

Section 3. That, this Council authorizes the City of Napoleon through the authorized representative to enter into the Maumee Valley East CHIP Consortium.

Section 4. That, the Council of the City of Napoleon hereby understands and agrees that participation in the program will require compliance with program guidelines and assurances.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for further reason that this legislation must be in effect at the earliest possible time to be eligible to receive funds related to housing, the application is due May 4, 2018; such essential to public peace, health, and safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to submit the application in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 021-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 018-20

**AN ORDINANCE AMENDING SECTION 143.01 OF THE CITY OF
NAPOLEON'S CODIFIED ORDINANCES, "COMPOSITION AND
CONTROL OF THE CITY FIRE/RESCUE DEPARTMENT,"
INCREASING THE COMPOSITION OF THE FIRE
DEPARTMENT, AND REPEALING ORDINANCE NO. 034-19**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON,
OHIO:**

Section 1. That, Section 143.01 of the Codified Ordinances of the City of Napoleon, Ohio shall be hereby amended and enacted as follows:

**"143.01 COMPOSITION AND CONTROL OF THE CITY FIRE/RESCUE
DEPARTMENT.**

(a) The regular Fire/Rescue Department of the City shall be composed of a department head known as the "Fire Chief," and such other officers, fire fighters, fire rescue personnel, drivers, emergency medical personnel, fire safety inspectors, paramedics, secretaries, clerks and other employees as provided by legislation of the City, the Organizational Chart of the City, and/or the Administrative Code of the City.

(b) Definitions. For purposes of this Chapter, the following words and phrases shall have the following meanings ascribed to them respectively.

(1) "Fire Chief" means the Chief of the regular Fire/Rescue Department.

(2) "Regular Fire/Rescue Department" means the Fire/Rescue Department of the City composed of the full-time and part-time paid personnel and its auxiliary.

(c) Notwithstanding any prior Ordinance or Resolution to the contrary, the regular Fire/Rescue Department shall be composed of the following:

- 1 Fire Chief (full-time)
- ~~3~~ 4 Officer of the supervisory grade (full-time)
- ~~6~~ 5 Fire Fighter/Paramedics or
Fire Fighter/Emergency Medical technicians, or
combination thereof (full-time)
- 5 Officers of supervisory grade (part-time)

1 (not to exceed 70) Staff of any combination of the following:

Fire fighters, paramedics, emergency medical technicians (any level), fire fighter/paramedics, firefighter/emergency medical technicians, secretary, communication officers, instructors (all of part-time status as approved by the City Manager)

1 (not to exceed 20) Auxiliary members.

(d) The making of an assignment by the Chief of one or more officers to any job or division such as fire fighters, drivers, fire safety inspectors, paramedics, arson investigators, and other similar positions shall not be construed as disturbing the composition of the regular Fire/Rescue Department or violating subsection (c) hereof; moreover, temporary vacancies in the regular Fire/Rescue Department shall not be construed as a departure from this section; finally, adding or eliminating secretaries,

clerks, communication and the like positions shall not be construed as disturbing the composition of the regular Fire/Rescue Department.

(e) Nothing in this chapter shall be construed as limiting the number of additional officers that may be required in case of an emergency.”

Section 2. That, Section 143.01 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed upon the effective date of this Ordinance.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon, Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. That, this Ordinance shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 018-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 019-20

**AN ORDINANCE TO ADOPT THE SOLID WASTE
MANAGEMENT PLAN FOR THE HENRY COUNTY SOLID
WASTE MANAGEMENT DISTRICT**

WHEREAS, the City of Napoleon is located within the Henry County Solid Waste Management District; and,

WHEREAS, the Henry County Solid Waste Management District Policy Committee prepared and adopted a final draft of the Solid Waste Management Plan in accordance with Ohio Revised Code Sections 3734.53, 3734.54, and 3734.55; and,

WHEREAS, the Henry County Solid Waste Management District has provided a copy of the Draft Final Solid Waste Management Plan for ratification to each of the legislative authorities of the Henry County Solid Waste Management District, including the City of Napoleon; and,

WHEREAS, Council now desires to approve the Henry County Solid Waste Management Plan as prepared in the form of the Draft Final Plan. **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Council approves the Draft Final Henry County Solid Waste Management Plan as prepared and provided to the City of Napoleon.

Section 2. That, if the Draft Final Henry County Solid Waste Management Plan is ratified, the parties agree to pass any and all lawful and appropriate resolutions and ordinances, and to do all things necessary and proper to authorize and allow for the lawful implementation of the contingent funding and the supplemental funding portions of the plan when the contingencies manifest.

Section 3. That, the Clerk of Council is hereby directed to send the Henry County Solid Waste Management District a copy of this Ordinance to the attention of Mr. Michael Imbrock, District Coordinator, Henry County Solid Waste Management District, PO Box 96, Malinta, OH 43535.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 019-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

Henry County Solid Waste Management District



Introduction

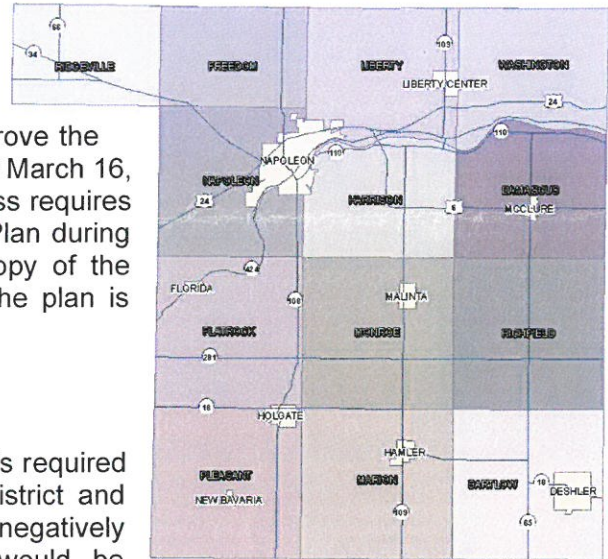
The Henry County Waste Management District (District) will submit its updated Solid Waste Management Plan to all cities, villages, and townships in Henry County for approval. This approval process, also known as ratification, is the final step before the District seeks final approval from Ohio EPA to implement this new Plan.

Your Community's Responsibility – Plan Ratification

Each community within Henry County will be asked to approve the District's Solid Waste Management Plan during the period of March 16, 2020 through June 13, 2020 (ratification period). The process requires each community to review a copy of the Plan, act on the Plan during the ratification period (90 days) and submit a certified copy of the resolution or legislation to the District. Failure to act on the plan is considered by the State of Ohio to be a negative vote.

What if the Plan is Not Ratified?

If local ratification does not occur, the Director of Ohio EPA is required by state statute to prepare a Solid Waste Plan for the District and order the District to implement the state's plan. This could negatively affect the District because local control of our Plan would be relinquished to Ohio EPA. The Plan you will vote on was developed through a local planning process and contains the recommendations, programs, and initiatives from the District's Policy Committee. These programs and initiatives will provide for a cost effective and environmentally sound solid waste management system for Henry County and are designed to enhance and expand recycling opportunities and recycling participation. The District urges communities to learn more about the Solid Waste Management Plan in order to make an informed decision.



Executive Summary of Solid Waste Management Plan

The following executive summary of the Solid Waste Plan has been created for elected officials in Henry County to demonstrate how the District's Solid Waste Plan benefits each community. The District offers a wide variety of programs and initiatives that offer real value to its communities. The District provides programs in solid waste management programming for hard to manage materials such as household hazardous waste, batteries, scrap tires, and electronics. The District also operates a highly successful education and awareness program and other effective solid waste management programs.

Solid Waste Disposal Capacity

This demonstration is one of the fundamental requirements of the Solid Waste Plan. The District conducted a regional capacity analysis and has demonstrated that there is sufficient disposal capacity for all solid waste generated by District residents, businesses, and industry for the planning period (2020-2034).

Goals

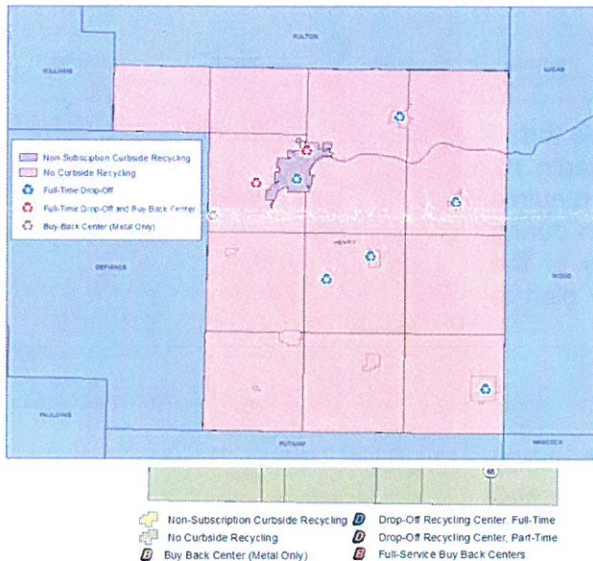
The District meets or exceeds all of the State Solid Waste Management Plan goals as required by Ohio EPA. The District has demonstrated that 36% of the residential/commercial sector waste stream and 80% of the industrial sector waste stream has been recycled. The goal is 25% for the residential/commercial sector and 50% for the industrial sector.

Financing the Plan

The District will finance the updated Solid Waste Plan through the continued reliance on a contract fee, which is \$5.00 per ton for all in-District solid waste disposed at 17 designated facilities. The District is not projecting any increase in the contract fee throughout the planning period (2020-2034).

Residential Recycling Programs

The District promotes and supports numerous residential recycling programs and offers special collection services to maximize diversion of solid waste from landfills. The following programs were offered:



- Curbside Recycling Program – **732 tons recycled**
- Recycling Drop Off Programs – **652 tons recycled**
- Lead-Acid Battery Mgmt. – **62 tons recycled**
- Electronics Management – **30 tons recycled**
- Scrap Tire Management – **129 tons recycled**
- Yard Waste Management – **2,289 tons**



Commercial / Industrial Recycling Programs

- Commercial Recycling – **6,274 tons recycled**
- Industrial Recycling – **37,339 tons recycled**

Residential/Commercial Recycling, Education and Awareness Programs

- Curbside Recycling
- Drop-Off Recycling
- Yard Waste Management
- Household Hazardous Waste Management
- Lead-Acid Battery Management
- Electronics Recycling
- Scrap Tire Management
- Market Development Support
- Education and Awareness
- Industrial Sector Data Collection
- Litter Collection
- Volume Based Rate Support
- District Facilities



For more information, contact the District at 419-256-7343

RESOLUTION NO. 014-20

A RESOLUTION AUTHORIZING CITY OF NAPOLEON PARTICIPATION IN THE NPPGOV COOPERATIVE PURCHASING PROGRAM AND FURTHER AUTHORIZING THE EXPENDITURE OF FUNDS IN EXCESS OF \$25,000.00; AND DECLARING AN EMERGENCY

WHEREAS, Section 106.04 of the City of Napoleon Codified Ordinances provides that “when the City may otherwise be required by the laws of Ohio, ordinance or resolution, to make any purchase or contract of any type of property or services, or contract for purchases or services by competitive bid, the proposal process, or qualified base selection process, Council may eliminate the necessity therefor in the best interest of the City, as determined in the sole discretion of Council by a majority vote of the current members of Council[;]” and,

WHEREAS, the City of Napoleon Recreation Department desires to purchase necessary materials for its Napoleon Aquatic Center; and,

WHEREAS, the aforementioned materials can be purchased utilizing the NPPGov Cooperative Purchasing Program; and,

WHEREAS, the Council believes it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding in this instance; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon authorizes the City Manager on behalf of the City of Napoleon to participate in the NPPGov Cooperative Purchasing Program contract for the purchase of machinery, materials, supplies or other articles for which the Department has need pursuant to City of Napoleon Codified Ordinances Section 106.04.

Section 2. That, the City Manager is hereby authorized to agree on behalf of the City of Napoleon to be bound by all of the terms and conditions of the NPPGov Cooperative Purchasing Program.

Section 3. That, the City Manager is hereby authorized on behalf of the City of Napoleon to directly pay vendors, under each such contract of the NPPGov Cooperative Purchasing Program in which the City of Napoleon participates, for items it receives pursuant to the contract.

Section 4. That, the City of Napoleon authorizes the expenditure of funds in excess of \$25,000 for the purchase of the necessary machinery, materials, supplies or other articles for its Napoleon Aquatic Center, utilizing the NPPGov Cooperative Purchasing Program. Further, Council finds it to be in the best interest of the City to eliminate the necessity for competitive bidding.

Section 5. That, the City Manager is authorized and directed to enter into the aforementioned contract(s).

Section 6. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal

requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 7. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 8. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the purchase process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 014-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Kelly C. O'Boyle, City Finance Director
Tony Cotter, Parks & Recreation Director
Roxanne Dietrich, Clerk of Council
Date: May 1, 2020
Subject: Napoleon Aquatic Center ~ Approval of Plans & Specifications

The City of Napoleon's Department of Public Works in conjunction with the Parks & Recreation Department request approval of the plans and specifications for the Napoleon Aquatic Center Project. This project consists of constructing a new pool, pump house, bathhouse, and clubhouse and the demolition of the existing clubhouse. The completion date is April 3, 2021.

Engineer's Estimate of Construction: \$2,850,000.00.

CEL

**CITY OF NAPOLEON
NOTICE TO BIDDERS**

SEALED BIDS WILL BE RECEIVED BY THE CITY OF NAPOLEON (THE "CITY") AT THE OFFICE OF THE CITY FINANCE DIRECTOR AT 255 WEST RIVERVIEW AVENUE, NAPOLEON, OHIO 43545 UNTIL **JUNE 03, 2020 AT 11:00 A.M.** AND WILL BE OPENED AND READ PUBLICLY IMMEDIATELY THEREAFTER, FOR FURNISHING THE MATERIAL AND PERFORMING THE LABOR FOR THE EXECUTION OF:

Project Name – **CITY of NAPOLEON AQUATIC CENTER and GOLF CLUB HOUSE**

IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS PREPARED BY THE ARCHITECT/ENGINEER.

SEPARATE BIDS WILL BE RECEIVED FOR:

CITY of NAPOLEON AQUATIC CENTER and GOLF CLUB HOUSE

ESTIMATE OF COST - **\$2,850,000**

A PRE-BID MEETING WILL BE HELD via WebEx ON WEDNESDAY, MAY 13, 2020 AT 10:00 A.M. THE WebEx CALL-IN INFORMATION WILL BE PROVIDED TO PLAN HOLDERS.

COPIES OF THE CONTRACT DOCUMENTS, TOGETHER WITH ANY FURTHER INFORMATION DESIRED, MAY BE OBTAINED FROM THE CITY ENGINEER, TELEPHONE NUMBER (419) 592-4010, DURING REGULAR BUSINESS HOURS COMMENCING MAY 7, 2020. ALL CONTRACT DOCUMENTS WILL BE FORWARDED UPON RECEIPT OF A DEPOSIT IN THE AMOUNT OF ONE HUNDRED DOLLARS (\$100.00) PER SET IN FAVOR OF THE CITY OF NAPOLEON. THE DEPOSIT IS NON-REFUNDABLE.

[ALL QUESTIONS SHOULD BE DIRECTED TO THE ARCHITECT/ENGINEER:
CHAD LULFS, P.E., P.S. CITY ENGINEER]

PREVAILING WAGE RATES ARE APPLICABLE TO THE CONTRACT. ANY PROPOSED EQUAL FOR A STANDARD SHALL BE SUBMITTED TO THE ARCHITECT/ENGINEER NOT LATER THAN TEN (10) DAYS PRIOR TO THE BID OPENING. IF NO ADDENDUM IS ISSUED ACCEPTING THE PROPOSED EQUAL AS AN APPROVED EQUAL, THE PROPOSED EQUAL SHALL BE CONSIDERED REJECTED.

BIDDERS MUST COMPLY WITH THE PREVAILING WAGE RATES ON PUBLIC IMPROVEMENTS IN HENRY COUNTY AND THE CITY OF NAPOLEON, OHIO AS DETERMINED BY THE OHIO DEPARTMENT OF COMMERCE, DIVISION OF LABOR & WORKER SAFETY, WAGE AND HOUR BUREAU, (614) 644-2239.

**CITY OF NAPOLEON
BID FORM**

Project Name – **CITY of NAPOLEON AQUATIC CENTER and GOLF CLUB HOUSE**

THE TIME FOR COMPLETION OF THE PROJECT IS ON OR BEFORE **APRIL 3, 2021.**

HAVING READ AND EXAMINED THE CONTRACT DOCUMENTS, INCLUDING WITHOUT LIMITATION THE DRAWINGS AND SPECIFICATIONS PREPARED BY THE ENGINEER FOR THE ABOVE-REFERENCED PROJECT, AND THE FOLLOWING ADDENDA:

ADDENDUM NO.

DATE OF RECEIPT

THE UNDERSIGNED BIDDER PROPOSES TO PERFORM ALL WORK FOR THE APPLICABLE CONTRACT, IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, FOR THE FOLLOWING SUMS:

CONTRACT 1. GENERAL CONTRACTOR (BASE BID)

ALL LABOR, for the sum of \$ _____

Sum written in words: _____

ALL MATERIALS, for the sum of \$ _____

Sum written in words: _____

GENERAL CONTRACTOR (BASE BID) **TOTAL LABOR and MATERIALS** \$ _____

Sum Written in Words: _____

{Balance of page intentionally left blank}

CITY-BF-1

CONTRACT 2. POOL CONTRACTOR (BASE BID)

ALL LABOR, for the sum of \$ _____

Sum written in words: _____

ALL MATERIALS, for the sum of \$ _____

Sum written in words: _____

POOL CONTRACTOR (BASE BID) **TOTAL LABOR AND MATERIALS** \$ _____

Sum Written in Words: _____

CONTRACT 3. COMBINED BID (BASE BID)

ALL LABOR, for the sum of \$ _____

Sum written in words: _____

ALL MATERIALS, for the sum of \$ _____

Sum written in words: _____

COMBINED BID (BASE BID) **TOTAL LABOR AND MATERIALS** \$ _____

Sum Written in Words: _____

{Balance of page intentionally left blank}

ALTERNATE BIDS

1. Alternate No. 1 - General Contractor - Add Wrap-Around Sitting Porch 100A as detailed on Drawings S1.0 Foundation Plan, A2.0 Roof Framing Plan, A1.0 Floor Plan, A1.2 Reflected Ceiling Plan, A2.1 Alternate No. 1 North, East and West Elevations.

ALL LABOR FOR THE SUM OF \$ _____
ALL MATERIALS FOR THE SUM OF \$ _____

TOTAL LABOR AND MATERIALS FOR ALTERNATE NO. 1 \$ _____

2. Alternate No. 2 – General Contractor - Provide metal panel roofing with exposed fasteners in lieu of asphalt/ fiberglass composite shingles.

ALL LABOR FOR THE SUM OF \$ _____
ALL MATERIALS FOR THE SUM OF \$ _____

TOTAL LABOR AND MATERIALS FOR ALTERNATE NO. 2: \$ _____

3. Alternate No. 3 – General Contractor - Provide materials as required to construct the Cupola / Clock Tower Structure, including but not limited to:

4-sided electric clock
Roof trusses and associated framing
Asphalt/fiberglass composite shingles
Roof sheathing and underlayment
Continuous aluminum drip edge
Wall framing and finishes, including aluminum-wrapped fascia and trim boards, E.I.F.S. wall finish, rigid insulation, and sheathing.
Flagpole finial

Note: Support framing (girder trusses) for Cupola/Clock Tower as detailed for General Contractor Base Bid main roof framing is to be included as a part of the Base Bid contract.

ALL LABOR FOR THE SUM OF \$ _____
ALL MATERIALS FOR THE SUM OF \$ _____

TOTAL LABOR AND MATERIALS FOR ALTERNATE NO. 3: \$ _____

4. Alternate No. 4 – General Contractor - Provide milling of existing asphalt pavement, patching and repair of damaged areas, resurfacing of entire parking area as shown on Civil drawings, removal of existing railroad tie landscaping feature and associated landscaped area, flagpole and Golf Club House Signage, removal of existing bicycle rack and reinstallation, and addition of new parking areas at areas disturbed due to demolition of the existing Golf Club House.

ALL LABOR FOR THE SUM OF \$ _____
ALL MATERIALS FOR THE SUM OF \$ _____

TOTAL LABOR AND MATERIALS FOR ALTERNATE NO. 4: \$ _____

5. Alternate No. 5 – Pool Contractor - Provide line item costs to provide and install the shade structures as accepted from the list of alternate items listed below:

Alternate No. 5A1

Funbrella – Two (2) - 12' diameter.

PRICE EACH FUNBRELLA \$ _____

LABOR EACH FUNBRELLA \$ _____

5A1 TOTAL \$ _____

Alternate No. 5A2

Funbrella - One (1) - 20' diameter items

PRICE OF FUNBRELLA \$ _____

LABOR FOR FUNBRELLA \$ _____

5A2 TOTAL \$ _____

Alternate No. 5B1 – Tension Structures

Tension Structures - Three (3) - 8' x 15' with two (2) single post cantilever type with lowest eave height at 12'-0" above finish grade and Pool side eave at 15'-0" above finish Pool deck.

PRICE FOR THREE \$ _____

LABOR FOR THREE \$ _____

5B1 TOTAL \$ _____

Alternate No. 5B2 – Tension Structures

One (1) - 20' x 25' pole-mounted with northwest eave height of 12'-0" above finish grade and southeast side at 15'-0" above finish Pool deck

PRICE OF STRUCTURE \$ _____

LABOR FOR STRUCTURE \$ _____

5B2 TOTAL \$ _____

Alternate No. 5B3 – Tension Structures

One (1) – 20'x 50' pole-mounted structure with eave height at 12'-0" above finish grade and at 13'-0" against the Pool House building

PRICE OF STRUCTURE \$ _____

LABOR FOR STRUCTURE \$ _____

5B3 TOTAL \$ _____

Note: Foundations and installation for these structures are to be included as a part of the General Contractor Base Bid.

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5. Alternate No. 5 – Pool Contractor - Provide line item costs to provide and install the shade structures as accepted from the list of alternate items listed below:

Alternate No. 5A1

Funbrella – Two (2) - 12' diameter.

PRICE EACH FUNBRELLA \$ _____

LABOR EACH FUNBRELLA \$ _____

5A1 TOTAL \$ _____

Alternate No. 5A2

Funbrella - One (1) - 20' diameter items

PRICE OF FUNBRELLA \$ _____

LABOR FOR FUNBRELLA \$ _____

5A2 TOTAL \$ _____

Alternate No. 5B1 – Tension Structures

Tension Structures - Three (3) - 8' x 15' with
two (2) single post cantilever type with lowest eave
height at 12'-0" above finish grade and Pool side
eave at 15'-0" above finish Pool deck.

PRICE FOR THREE \$ _____

LABOR FOR THREE \$ _____

5B1 TOTAL \$ _____

Alternate No. 5B2 – Tension Structures

One (1) - 20' x 25' pole-mounted with northwest
eave height of 12'-0" above finish grade and
southeast side at 15'-0" above finish Pool deck

PRICE OF STRUCTURE \$ _____

LABOR FOR STRUCTURE \$ _____

5B2 TOTAL \$ _____

Alternate No. 5B3 – Tension Structures

One (1) – 20'x 50' pole-mounted structure
with eave height at 12'-0" above finish grade
and at 13'-0" against the Pool House building

PRICE OF STRUCTURE \$ _____

LABOR FOR STRUCTURE \$ _____

5B3 TOTAL \$ _____

Note: Foundations and installation for these structures are to be included as a part of the General Contractor Base Bid.

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6. Alternate No. 6 – Pool Contractor - Provide line item costs to install the Contractor-provided Pool Features below:

Alternate No. 6A – Big Kahuna slide \$ _____

Alternate No. 6B – Dew Drop \$ _____

Alternate No. 6C – Rain Drop Play Center \$ _____

Note:

Foundations and installation for these structures are to be included as a part of the General Contractor Base Bid.

The Vendor for these pool features is: RAIN DROP PRODUCTS, 2121 Cottage St., Ashland, OH 44805, Telephone No. 800-343-6063.

7. Alternate No. 7 – General Contractor - Add Storage Room to Pump House, including but not limited to the following:

Concrete footing, foundation walls and associated reinforcing
Masonry walls
Caulking and required sealants
Reinforced concrete floor slab and compacted gravel
Pre-engineered roof trusses
Asphalt/fiberglass composite shingles
Roof underlayment
Roof sheathing
Aluminum-wrapped fascia trim
Aluminum drip edge
Gutters and downspouts
Hollow metal walk door, frame, and associated hardware
Ventilation louver
Ventilation fan
Light fixtures and exit signage
Decorative sconce lights
Convenience outlets

TOTAL LABOR AND MATERIALS FOR ALTERNATE NO. 7: \$ _____

8. Alternate No. 8 – Pool Contractor - Provide and install a pair of Rock Climbing Walls as specified and as detailed on Drawing A6.3.

Cost for EACH Rock Climbing Wall \$ _____

Labor Cost for EACH Rock Climbing Wall \$ _____

TOTAL LABOR AND MATERIALS FOR ALTERNATE NO. 8: \$ _____

Note: Ten (10) foundations for these features are to be provided as a part of the **General Contractor Base Bid Contract**. A unit price for additional foundations as required is to be provided as a line item on the Bid Form.



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Kelly O'Boyle, Finance Director
Jeff Rathge, Operations Superintendent
Roxanne Dietrich, Clerk of Council
Date: May 1, 2020
Subject: 2020 Sewer Cleaning ~ Renewal of Contract

In 2018, Advanced Rehabilitation Technology was awarded the Sanitary Sewer Cleaning contract for Year 1. As part of that bid, bidders were allowed to bid on Year 2 & Year 3. The City had the option to execute a new contract for Year 2 and did; year 2 was awarded to Advanced Rehabilitation Technology in 2019. I am requesting award of Year 3 to Advanced Rehabilitation Technology.

Advanced Rehabilitation Technology's bid for Year 3 was \$71,913.60. The budget amount for 2020 is \$72,000.00. This project consists of cleaning various sections of the sanitary sewer collection system. **I request that Council pass a motion for us to execute a renewal contract with Advanced Rehabilitation Technology for the Sanitary Sewer Cleaning Project for Year 3 in the amount of \$71,913.60.** If you have any questions or require additional information, please contact me at your convenience.

CEL



What is reciprocity?

It is the amount of tax credit given to someone who lives within but works outside of the City of Napoleon.

Who does it effect?

Those who live within but work outside the City of Napoleon.

What is the change?

The change would be decreasing the credit given from 100% to 50%.

How much funding does it generate?

It is estimated that it will generate \$392,000.00. 62% into general fund and 38% into capital improvements.

Why is it needed?

FIRE



Increased number of calls by 60% since 2008.



Increase in the number of overlapping calls.



Increase in aging population of Napoleon.



Increase in economic development.
(Senior Villas, Truck Stop, JAC Products)



Job burnout.

POLICE



Turnover in dispatch.



Increase in the number of overlapping calls.



High amount of overtime.



Cancelled time off and shift mandatory work.

Job burnout.



Solving four issues in one!

It provides:

One full-time firefighter!

One part-time firefighter!



This gives enough staff to answer the first call at all hours.



One full-time dispatcher!



Reduced Overtime and Job Burnout.

Reduces the impact to the general fund!



38% of amount generated will go to road repairs!





City of Napoleon, Ohio

FINANCE DEPARTMENT

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545-0151

Telephone: (419) 599-1235 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Members of City Council
Jason P. Maassel, Mayor
Joel L. Mazur, City Manager
Billy D. Harmon, City Law Director

From: Kelly O'Boyle, Finance Director

Date: May 1, 2020

Subject: 2021 Tax Budget

Pursuant to ORC 5705.08 the Fiscal Officer is to certify to City Council any amounts necessary to provide payment for final judgements (if any) into 2021. As of the date of this memo, No Final Judgements were outstanding to the City, so no certification is required for 2021.



City of Napoleon, Ohio

FINANCE DEPARTMENT

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545-0151

Telephone: (419) 599-1235 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Members of City Council
Jason P. Maassel, Mayor
Joel L. Mazur, City Manager
Billy D. Harmon, City Law Director
All Department/Division Heads

From: Kelly O'Boyle, Finance Director

Date: April 29, 2020

Subject: 2021 Tax Budget Steps, Timetables and Submission Schedules

The following information outlines the various legal steps and proposed timetables for the preparation, submission and adoption of the **2021 Tax Budget**:

TAX BUDGET:

The **Tax Budget**, as adopted and approved by City Council, and then Certified by the County, serves two (2) primary purposes: **1st** is to establish and approve the inside the 10 mill Property Tax levied as set forth in the Ohio Revised Code (ORC), Sections 5705.01 to 5705.47 based on need level; the **2nd** is to establish the annual "**Official Certificate of Estimated Resources**". The **Tax Budget** is adjusted for *Fund Balance Carryover* and *Revised Revenue Estimates* at the end of the year and becomes the basis for the "**Official Certificate of Estimated Resources**", which is used to determine the Maximum Appropriation level by fund the City may make Appropriations in its *Annual Appropriation Budget*.

NOTE: In 1998 the City, along with the County and other Political Subdivisions, adopted by Resolution a revised procedure pursuant to ORC Section 5705.281 that waved the requirement to file a formal **Tax Budget**. This revised procedure eliminated the need to list all funds, revenues and expenditures, and only listing the **Voted Property and Inside 10 Mill Tax** levy amounts.

The Alternate Method adopted in 1998 (ORC Sections 5747.53 & 5747.63) computes the **LGF Allocation** on a **Population based formula**, and **not a Relative Need** basis. This process is subject to periodic review and change. For the City, the current primary function of the **Tax Budget** is the formal certification process on the **Inside Ten (10) Mill Property Taxes** that the City can legally levy without a vote of the citizens.

At **Year End** the **Unencumbered (Net) Fund Balance** (Cash Balance less Open Encumbrances "PO's"), plus Revenue Estimates for each respective Fund, are Certified to the County by the City. The County Auditor certifies back to the City the **First Amended Official Certificate of Estimated Resources**.

The City may legally appropriate funds **Up-To** the total amount listed on the **First Amended Official Certificate of Estimated Resources** for each individual Fund. Adjustments to the **First Amended Official Certificate of Estimated Resources**

Resources may be made only when the Estimated Receipts are exceeded or reduced by an Actual Amount; or, if a New and Unanticipated source of Revenue or Loss of a Current Revenue occurs.

Per ORC 5705.28, the Tax Authority shall adopt a Tax Budget on or before July 15th.

APPROPRIATION BUDGET:

The **Appropriation Budget**, as formally adopted by City Council, establishes the Maximum Allowable Expenditures by Fund, Department and Category (Personal Services and Other), through the use of Appropriations for the City's Fiscal Year. The **Appropriation Budget** must be passed in either a *Temporary* or *Final* form on or about January 1st of each year. The **Final Appropriation Budget** must be passed no later than March 31st of each respective budgetary year. Historically, the City has passed its **Final Appropriation Budget** on or before January 1st of the operating year.


The process followed in the development of the **Appropriation Budget** covers both Revenues and Expenditures. The final document will establish detailed revenue and expenditure budgets and give formal approvals to submitted requests of all City Departments, Divisions, Boards and Commissions.

The **Appropriation Budget** is limited to the amounts Certified by each Fund as listed in the *First Amended Official Certificate of Estimated Resources*; as may be amended from time to time.

I have attached a Proposed Schedule of Dates for the preparation and adoption of the **2021 TAX BUDGET**. Some of these dates are statutory (Set by the ORC). The 2021 Appropriation Budget Schedule will be developed at a later date and presented to Council for approval.

Please let me know if you have any questions.

Thank you.



Kelly O'Boyle
Finance Director

Attachment

TAX BUDGET PROCESS

- > **April 1, 2020**
ORC 5705.28
- Under the *ORC Statutory Code*, Departments, Divisions, Boards and Commissions are requested to submit an estimate of contemplated Revenues and Expenditures for 2021 by the 1st of June of the current year.
- Waived Tax Budget and follow ORC 5705.281
- > **May 4, 2020**
On or Before
1st Monday in May
ORC 5705.08
- Finance Director is to certify to City Council any amounts necessary to provide payment for final judgments (if any).
- NOTE:** At this date and time, no certification is necessary for 2021, the City did not have any Final Judgments outstanding.
- > **May 18, 2020**
- Finance Director to present the **2021 Tax Budget** in its tentative form to City Council for consideration and study.
- ORC 5705.281
- NOTE:** *Only the inside ten (10) mill limit allocation is presented at this time.*
- > **June 1, 2020**
- *First (1st) Read on Resolution* to Adopt the **2021 Tax Budget (Emergency Clause needed to meet filing deadline).**
- ORC 5705.28
- > **June 15, 2020**
- *Second (2nd) Read on Resolution* to Adopt the **2021 Tax Budget.**
- ORC 5705.28
- > **July 6, 2020**
- *Third (3rd) Read on Resolution* to Adopt the **2021 Tax Budget.**
- ORC 5705.28
- > **July 6, 2020**
- ORC 5705.28
- Effective Date of Resolution* to Adopt the **2021 Tax Budget.**
2021 Tax Budget must be adopted on or before July 15, 2020
- > **July 20, 2020**
On or Before
ORC 5705.30
- **2021 Tax Budget** must be submitted to the County Auditor on or before this date.
- NOTE:** The statutory penalty for failure to meet this time frame shall result in the **LOSS** of the City's share of the **Undivided Local Government Fund.**
- > **September 1, 2020**
On or Before
ORC 5705.27-34
- The County Budget Commission shall certify back to the City the **Official Certificate of Estimated Resources.** This certification includes an estimate of the rate of each tax necessary to be levied, and the apportionment of the Year 2021 Undivided Local Government Fund to the City.
- > **September 8, 2020**
- *First (1st) Read on Resolution* to approve the *Inside 10 Mill Tax Levies* listed in the **2021 Tax Budget**, and *Special Assessments* for the **2020 Tax Duplicate**, collected in 2021. These amounts must be certified back to the County Auditor on or before **October 1, 2020 per the ORC.**
- ORC 5705.34
- > **September 21, 2020**
- *Second (2nd) Read (and Passage with Suspension and Emergency) on Resolution* to Adopt the *Inside 10 Mill Tax Levies* listed in the **2021 Tax Budget**, and *Special Assessments* for the **2020 Tax Duplicate**, collected in 2021.
- ORC 5705.34

- > **October 1, 2020**
On or Before
ORC 5705.34
- City must certify back to the County Auditor amounts listed in the **2021 Tax Budget** for the **Inside 10 Mill Tax Levies**, including any **Special Assessments** for the **2020 Tax Duplicate**, amounts collected in 2021.



City of *NAPOLEON*, Ohio

255 West Riverview Avenue • P.O. Box 151
Napoleon, Ohio 43545-0151
Phone: (419) 592-4010 • Fax: (419) 599-8393
Web Page: www.napoleonohio.com

MEMORANDUM

Mayor

Jason Maassel

Members of Council

PRESIDENT:

Joseph Bialorucki

PRESIDENT PRO-TEM:

Daniel Baer

John Ross Durham

Jeff Comadoll

Kenneth Haase

Lori Siclair

City Manager

Joel L. Mazur

Finance Director

Kelly O'Boyle

Law Director

Billy D. Harmon

Public Works Director

Chad E. Lulfs, P.E., P.S.

DATE: May 4, 2020
TO: Members of City Council
From: Jason Maassel, Mayor
CC: Joel L. Mazur, City Manager
SUBJECT: Downtown Revitalization District
Application

Members of City Council,

Attached is an application submitted by Property Preppers on behalf of Brick N' Brew to designate a certain area as a Downtown Revitalization District. Once approved and established, this will allow for Property Preppers to submit an application for a D5L liquor license and will possibly allow for other D5L liquor licenses for future establishments.

I respectfully recommend to Council to approve the application to establish a Downtown Revitalization District and to direct the Law Director to draft legislation.

Application to the Napoleon City Council
for the establishment of
Napoleon Downtown Revitalization District



Property Prepers LLC, on behalf of Brick N' Brew Pub, LLC located at 631 N. Perry Street, Napoleon, Ohio 43545, respectfully submits the following application to Jason Maassel, Mayor of Napoleon, and to the Napoleon City Council to approve and enact the Napoleon Downtown Revitalization District in accordance with ORC 4301.81

Submitted April 30, 2020

Contents:

1.0 Overview

2.0 Specific Boundaries of the NDRD:

3.0 Land Use and Zoning

1.0 Overview

Property Prepers LLC is submitting this application to the Napoleon City Council to approve and enact the Napoleon Downtown Revitalization District (NDRD), in accordance with Section 4301.81 of the Ohio Revised Code. This allows municipalities with a population under 125,000 residents or less to create a designated Downtown Revitalization District as outlined in Ohio Revised Code 4303.181(L)(d)(i-vi). Napoleon City Council approval would create a designated Napoleon Downtown Revitalization District within most of Napoleon's downtown, meeting or exceeding all of the requirements of ORC 4301.81, for the cultural and economic betterment of the businesses, residents, and property owners within the NDRD as well as the whole of Napoleon by further establishing Napoleon's Downtown as a destination for entertainment, culture, and activity.

Within 30 days of the application filing, the filing must be advertised once a week for two consecutive weeks in a newspaper of general circulation. Napoleon City Council may approve of the establishment of the Napoleon Downtown Revitalization District within 75 days after the application is filed with the mayor of a municipal corporation.

2.0 Specific Boundaries of the NDRD:

2.1 See Exhibit A: Map of Boundaries

2.2 Addresses of the Parcels Included within the Boundary of the NDRD:

Henry County, Ohio
City of Napoleon
Napoleon Downtown Revitalization District
March 26, 2020

Street Name	Range	Even/Odd
Appian Avenue	299 & 303	Odd
Avon Place	508 & 608 & 624	Even & Odd

Clinton Street	113-118	Even & Odd
Clinton Street	125-127	Odd
Clinton Street	218 & 218 ½	Even
Clinton Street	204 & 2010	Even
Clinton Street	219-221	Even & Odd
Clinton Street	330 & 330 ½	Odd
Clinton Street	322	Even
Depot Street	207 & 211	Odd
Filmore Street	204	Even
Front Street	118 – 119 & 123	Even & Odd
Front Street	133	Odd
Front Street	209 & 211	Odd
Front Street	215	Odd
Front Street	232	Even
Front Street	235	Odd
Hobson Street	911	Odd
Lumbard Street	912 & 916	Even
Lumbard Street	920	Even
Main & Webster Street	622 & 624	Even
Main Street	103, 105 & 107	Odd
Main Street	112	Even
Main Street	124 – 125	Even & Odd
Main Street	203 & 210-211	Even & Odd
Main Street	218	Even
Main Street	304	Even
Main Street	310	Even
Main Street	316-318 & 324	Even & Odd
Main Street	333	Odd
Main Street	345	Odd
W. Main Street	224 & 224 ½	Even
East Maumee	111	Odd
East Maumee	120	Even
East Maumee	125	Odd
East Maumee	135	Odd
East Maumee	153	Odd
East Maumee	158	Even
East Maumee	161-162	Even & Odd
East Maumee	160	Even
East Maumee	179 – 180	Even & Odd

East Maumee	184 – 185	Even & Odd
East Maumee	210	Even
East Maumee	347	Odd
East Maumee	337	Odd
East Maumee	367	Odd
West Maumee	112	Even
West Maumee	119	Odd
West Maumee	122	Even
Maumee Lane	210	Even
Maumee Lane	222	Even
Meekison Street	116	Even
Meekison Street	210	Even
Meekison Street	214	Even
Meekison Street	220	Even
Monroe Street	555	Even
Monroe Street	620 & 630	Even
Monroe Street	714	Even
Monroe Street	718	Even
Monroe Street	825	Odd
Monroe Street	830 & 830 ½	Even
Monroe Street	831	Odd
Monroe Street	835	Odd
Monroe Street	839	Odd
Monroe Street	848 & 848 ½	Even
Oakwood Ave.	822	Even
Oakwood Ave.	828	Even
Oakwood Ave.	832	Even
Oakwood Ave.	907	Odd
Oakwood Ave.	970	Even
North Perry Street	485	Odd
North Perry Street	495	Odd
North Perry Street	501	Odd
North Perry Street	524 – 525	Even & Odd
North Perry Street	535 & 539 - 540	Odd & Even
North Perry Street	602 - 603	Even & Odd
North Perry Street	605 & 605 1/2	Odd
North Perry Street	606 -607	Even & Odd
North Perry Street	609 – 610	Even & Odd
North Perry Street	611 - 613	Even & Odd

North Perry Street	614 - 615	Even & Odd
North Perry Street	617 & 619	Odd
North Perry Street	621 & 625 & 631	Odd
North Perry Street	660	Even
North Perry Street	701 & 705	Odd
North Perry Street	709 & 711 - 712	Even & Odd
North Perry Street	713 - 716	Even & Odd
North Perry Street	719 & 721-726	Even & Odd
North Perry Street	730 & 734	Even
North Perry Street	801	Odd
North Perry Street	808 - 810	Even & Odd
North Perry Street	811 - 814	Even & Odd
North Perry Street	816 & 818	Even
North Perry Street	824	Even
North Perry Street	829 & 831	Odd
North Perry Street	833	Odd
North Perry Street	905 & 909	Odd
North Perry Street	916 917	Even & Odd
North Perry Street	922-923	Even & Odd
North Perry Street	928 - 929	Even & Odd
North Perry Street	933 – 934	Even & Odd
North Perry Street	1005 & 1008	Even & Odd
North Perry Street	1011	Odd
North Perry Street	Corner of W. Clinton Street	Even & Odd
South Perry Street	311 1/2	Odd
South Perry Street	319	Even
South Perry Street	330	Odd
South Perry Street	402 – 403	Even & Odd
South Perry Street	416	Even
South Perry Street	419	Odd
South Perry Street	424	Even
South Perry Street	428 – 429	Even & Odd
Reiser Street	125	Odd
West Riverview Ave.	255	Odd
West Riverview Ave.	505	Odd
Scott Street	Corner of Washington	
Scott Street	Corner of W. Clinton St.	

Scott Street	606	Even
Scott Street	612	Even
Scott Street	616	Even
Scott Street	620	Even
Scott Street	624 – 625	Even & Odd
Scott Street	712	Even
Scott Street	777	Odd
Scott Street	810	Even
Scott Street	813 & 813 1/2	Odd
Scott Street	817	Odd
Scott Street	824	Even
Scott Street	827	Odd
Scott Street	830 - 831	Even & Odd
Scott Street	837	Odd
Scott Street	844 - 845	Even & Odd
Scott Street	848	Even
Scott Street	852	Even
Shelby Street	211	Odd
E. Washington Street	102 – 104	Even & Odd
E. Washington Street	108 & 110 & 112	Even
E. Washington Street	122	Even
E. Washington Street	126	Even
E. Washington Street	214 & 216 & 219	Even & Odd
E Washington Street	221 & 222	Even & Odd
E. Washington Street	226 & 227	Even & Odd
E. Washington Street	231 – 232	Even & Odd
W. Washington Street	107 & 109	Odd
W. Washington Street	111	Odd
W. Washington Street	114 – 116	Even & Odd
W. Washington Street	117 - 121	Even & Odd
W. Washington Street	123	Odd
W. Washington Street	125 & 127 & 129	Odd
W. Washington Street	130 – 136	Even & Odd
W. Washington Street	211	Odd
W. Washington Street	217 & 217 ½	Odd
W Washington Street	223	Odd
W. Washington Street	231	Odd
Washington Street	321	Odd
Webster Street	229	Odd

Webster Street	616	Even
Woodlawn Avenue	814	Even
Woodlawn Avenue	822	Even
Woodlawn Avenue	830	Even
Woodlawn Avenue	833	Odd
Woodlawn Avenue	832	Even
Woodlawn Avenue	838	Even
Woodlawn Avenue	844	Even
Woodlawn Avenue	849 - 850	Even & Odd
Woodlawn Avenue	853 & 853 1/2	Odd
Woodlawn Avenue	859	Odd
Woodlawn Avenue	866	Even

2.3 Acreage:

Said description of land contains approximately 148 acres (See Exhibit A: Map of Boundaries)

3.0 Land Use and Zoning

3.1 Land Use

Generally, the land use of all parcels within the NDRD consists of all commercial establishments, except for a few residential or mixed use structures. The majority are retail businesses, dining establishments or service oriented businesses.

3.2 Zoning

All of the land within the NDRD is zoned as a mixture of C-1, C-2, C-3, R-4, I-2 General Commercial. The definition is as follows:

1133.03 DENSITY AND DIMENSIONAL REGULATIONS FOR C-1 GENERAL COMMERCIAL DISTRICT.

The following applies to a C-1 General Commercial District:

- (a) Permissible Uses. Permissible uses shall be in accordance with Chapter 1145.
- (b) General Provisions. Except as provided, the conduct of permitted uses herein shall be within completely enclosed buildings. Outside storage is prohibited, except when determined by the Zoning Administrator that the storage is

minimal and subordinate to the permitted use. In general, accessory uses which clearly demonstrate subordination to the permitted use are permitted.

- (c) Minimum Lot Size. The minimum lot size shall be in accordance with Chapter 1147.
 - (d) Minimum Setback Lines. The minimum permissible setback lines shall be in accordance with Chapter 1147 and this section. Nonconforming rebuild(s) shall have setbacks as determined by the Planning Commission.
 - (e) Maximum Height of Buildings. The maximum permissible height of buildings shall be in accordance with Chapter 1147.
 - (f) Maximum Lot Coverage. The maximum lot coverage shall be in accordance with Chapter 1147.
 - (g) Off-Street Parking and Loading (see Chapter 1139).
 - (h) Signs (see Chapter 1335).
- (Ord. 074-10. Passed 12-20-10.)

1133.04 DENSITY AND DIMENSIONAL REGULATIONS FOR C-2 COMMUNITY COMMERCIAL DISTRICT.

The following applies to a C-2 Community Commercial District:

- (a) Permissible Uses. Permissible uses shall be in accordance with Chapter [1145](#).
- (b) General Provisions. Except as provided, the conduct of permitted uses herein shall be within completely enclosed buildings. Outside storage is prohibited, except when determined by the Zoning Administrator that the storage is minimal and subordinate to the permitted use. In general, accessory uses which clearly demonstrate subordination to the permitted use are permitted.
- (c) Minimum Lot Size. The minimum permissible lot size shall be in accordance with Chapter [1147](#).
- (d) Minimum Setback Lines. The minimum permissible setback lines shall be in accordance with Chapter [1147](#) and this section. Nonconforming rebuild(s) shall have setbacks as determined by the Planning Commission.
- (e) Maximum Height of Buildings. The maximum permissible height of buildings shall be in accordance with Chapter [1147](#).

- (f) Maximum Lot Coverage. The maximum lot coverage shall be in accordance with Chapter [1147](#).
- (g) Off-Street Parking Space (see Chapter [1139](#)). Off-street parking facilities screened by dense planting or by a decorative fence may be constructed within the front yard but not closer than 20 feet to the front lot line.
- (h) Signs (See Chapter [1335](#)).

(Ord. 074-10. Passed 12-20-10.)

1133.05 DENSITY AND DIMENSIONAL REGULATIONS FOR C-3 LOCAL COMMERCIAL DISTRICT.

The following applies to a C-3 Local Commercial District:

- (a) Permissible Uses. Permissible uses shall be in accordance with Chapter [1145](#).
- (b) General Provisions. The conduct of permitted uses herein shall be within completely enclosed buildings, except for accessory off-street parking and loading facilities.

Establishments where the principal use is the drive-in type of business are not permitted.

All goods produced on the premises as incidental or essential to the principal uses shall be sold at retail on the premises.
- (c) Minimum Lot Size. The minimum permissible lot size shall be in accordance with Chapter [1147](#).
- (d) Minimum Setback Lines. The minimum permissible setback lines shall be in accordance with Chapter [1147](#) and this section. Nonconforming build(s) shall have setbacks as determined by the Planning Commission.
- (e) Maximum Height of Buildings. The maximum permissible height of buildings shall be in accordance with Chapter [1147](#).
- (f) Maximum Lot Coverage. The maximum lot coverage shall be in accordance with Chapter [1147](#).
- (g) Off-Street Parking Space (see Chapter [1139](#)). Off-street parking facilities screened by dense planting or by a decorative fence may be constructed within the front yard but not closer than 20 feet to the front lot line.

(h) Signs (see Chapter [1335](#)).

(Ord. 074-10. Passed 12-20-10.)

1131.06 DENSITY AND DIMENSIONAL REGULATIONS FOR R-4 HIGH-DENSITY RESIDENTIAL DISTRICT.

The following applies to a R-4 High Density Residential District:

- (a) Permissible Uses. Permissible uses shall be in accordance with Chapter [1145](#).
- (b) Number of Buildings on a Zoning Lot. Not more than one principal detached building or structure shall be located on a zoning lot.
- (c) Minimum Lot Size. The minimum lot size shall be in accordance with Chapter [1147](#).
- (d) Minimum Setback Lines. The minimum setback lines shall be in accordance with Chapter [1147](#) and this section.
- (e) Maximum Height of Buildings. The maximum height of buildings shall be in accordance with Chapter [1147](#).
- (f) Maximum Lot Coverage. The maximum lot coverage shall be in accordance with Chapter [1147](#).
- (g) Off-Street Parking Space (see Chapter [1139](#)).
- (h) Signs (see Chapter [1335](#)).
- (i) Floor Area, Minimum. The minimum permissible floor area shall be in accordance with Chapter [1147](#).
- (j) Any other requirements applicable to a R-4 Zoning District as found in Chapter [1147](#) shall apply.

(Ord. 074-10. Passed 12-20-10.)

1135.03 DENSITY AND DIMENSIONAL REGULATIONS FOR I-2 OPEN INDUSTRIAL DISTRICT.

The following applies to an I-2 Open Industrial District.

- (a) Permissible Uses. The permissible uses shall be in accordance with Chapter [1145](#).

- (b) Minimum Lot Size. The minimum lot size shall be in accordance with Chapter [1147](#).
- (c) Minimum Setback Lines. The minimum permissible setback lines shall be in accordance with Chapter [1147](#) and this section.
- (d) Maximum Height of Buildings. The maximum permissible height of all buildings shall be in accordance with Chapter [1147](#).
- (e) Maximum Lot Coverage. The maximum permissible lot coverage shall be in accordance with Chapter [1147](#).
- (f) Off-Street Parking Space (see Chapter [1139](#)). Off-street parking facilities screened by dense planting or by a decorative fence may be constructed within the front yard but not closer than 20 feet to the front lot line.
- (g) Signs. (see Chapter [1335](#)).
- (h) Any other requirements applicable to a I-2 Zoning District as found in Chapter [1147](#) shall apply.

(Ord. 074-10. Passed 12-20-10.)

The property located at 631 N. Perry St., Napoleon, Ohio is currently under remodeling and light construction. The project is proposed to be completed by March 30, 2020.

City of Napoleon Downtown Revitalization Application

Submit applications to:

City of Napoleon, Ohio
Attn: Jason Maassel, Mayor and Joel Mazur, City Manager
255 W. Riverview Ave.
P.O. Box 151
Napoleon, OH 43545

Business/Organization and Property Owner Information

The following pages contain the application material necessary to qualify. Please fill out the application in its entirety.

Business/Organization Name: Brick N' Brew Pub LLC

Business/Organization Address: 631 N. Perry St. Napoleon OH 43545

Phone Number: 419-966-9331 Email: Napbrew@gmail.com

What does the business/organization do? Food & Pub Service

Is this business/organization new or existing? New Number of Years in business _____

Number of current employees: 0 Number of employees anticipated at project completion 20

Is the business/organization a for-profit? Yes

Does the business provide goods and services directly to consumers? Yes

Business Owner/Organization Representative Name* Brian Topp / Property Prepers LLC

Ashley Kruse Clay Klausling

Address: 1060 Glenwood Ave., Napoleon

Property Owner Name * Brian Topp - Property Prepers

Property Owner Address: 1060 Glenwood Ave. Napoleon OH 43545

Property Owner Phone Number: 419-966-9331 Email: Napbrew@gmail.com

**For applications in which the business owner and property owner are not the same, a signed letter from the property owner granting permission for the project must be submitted with this application.*

Site and Building Information:

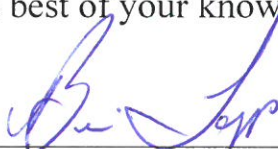
Property Address: 631 N. Perry St., Napoleon OH 43545

Nature and type of establishment: Restaurant & Pub

If property is currently being developed or under construction, please list the proposed time-frame for completion of the project:

8/30/20

By signing this application, you certify that all information contained in this application is true and complete to the best of your knowledge.

Applicant Signature: 

Printed Applicant Name: Brian Topp

Date: 4/30/2020

FOR OFFICE USE ONLY

Date of Application Submittal: 4/30/2020

Please attach the following to the application:

- Map or Survey of the proposed Revitalization district in sufficient detail to identify the boundaries of the district and the property owned by the applicant;
- Evidence that the uses of land within the proposed revitalization district are in accord with the City of Napoleon’s Master Plan or Map.

[illegible]

Evidence that the uses of land within the proposed revitalization district are in accord with the City of Napoleon's Master Plan or Map.

City of Napoleon Master Plan

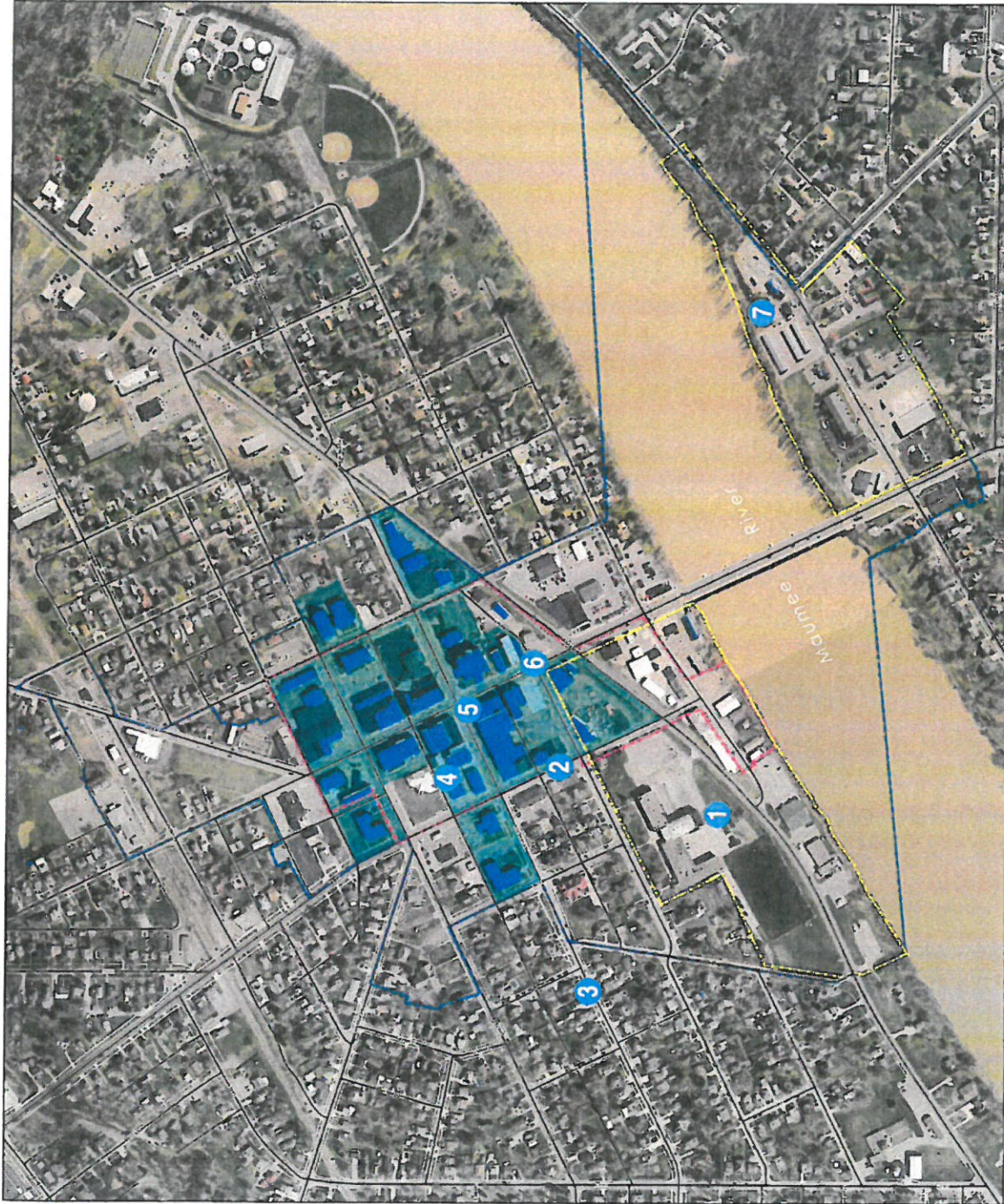
Downtown Planning Area



- 1** **Redevelopment Area:** Encourage coordinated efforts that promote dense mixed use that maximize river access. Extend CRA #2 to this area to incentivize private sector efforts and update the zoning code to guide efforts. See the Land Use Diagram for ideas for this redevelopment area.
- 2** Pursue the feasibility of shifting truck route to Scott Street to remove it from the downtown along Perry Street. Consider a roundabout at Scott and W Riverview Avenue to promote traffic flow. Seek grant funding for improvements.
- 3** Ensure the vitality of historic neighborhoods through increased property maintenance / code enforcement and public infrastructure investment.
- 4** Improve aesthetics, connectivity, and wayfinding, especially in areas behind downtown buildings. Consider developing a Special Improvement District to fund these improvements.
- 5** Continue to work with Napoleon Alvo and Chamber to promote economic development on building renovations and zoning code adjustments to encourage upper floor residential opportunities and offices.
- 6** Improve the Downtown "experience" by improving wayfinding signage and adding interpretative signage that highlights Napoleon's past.
- 7** Redevelopment Area: With some of the best sightlines in the city with views of the river, a coordinated effort should be pursued to remove incompatible uses that detract from the view. Encourage riverfront access through mixed uses that include restaurants, bars, and decks. Design elements from the downtown footprint should be expanded here. This area is part of CRA # 8 which can be used to stimulate private sector investment through property tax incentives.

Legend

- Streets
- Historic Building
- Riverfront Revitalization Area
- Napoleon Outdoor Refreshment Area
- Existing Preservation District Overlay
- Proposed Preservation District Overlay



Source: Henry County Auditor, Engineer, Napoleon, Reville

FW: Walmart Facility# 1416 Community Grant Request Status: Request ID 61067275

David J. Mack <dmack@napoleonohio.com>

Fri 5/1/2020 9:14 AM

To: Joel L. Mazur <jmazur@napoleonohio.com>; Kelly O'Boyle <koboyle@napoleonohio.com>; Tracy Crist <tcrist@napoleonohio.com>; Roxanne Dietrich <rdietrich@napoleonohio.com>

FYI

Respectfully,



A handwritten signature in blue ink that reads "Chief Dave Mack".

David Mack
Chief of Police
Napoleon Police Department

Dedicated to "Honesty, Honor, Loyalty, Benevolence, Respect, Justice & Courage"

310 Glenwood Ave, PO Box 151

Napoleon, Ohio 43545

<http://www.napoleonohio.com>

Main - 419-599-2810

Fax - 419-599-7969

Image

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From: Edward W. Legg <elegg@napoleonohio.com>

Sent: Friday, May 1, 2020 8:18 AM

To: David J. Mack <dmack@napoleonohio.com>

Subject: Fw: Walmart Facility# 1416 Community Grant Request Status: Request ID 61067275

WooHoo!!!!

From: cgadmin@cybergrants.com <cgadmin@cybergrants.com>

Sent: Thursday, April 30, 2020 9:15 PM

To: Edward W. Legg

Subject: Walmart Facility# 1416 Community Grant Request Status: Request ID 61067275

Dear Grantseeker,

Congratulations! Facility # 1416 has recommended your Community Grant application, Request ID 61067275, to receive a \$5,000.00 grant.



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Mayor & City Council, City Manager, City Law Director, Finance Director, Department Supervisors, News media
From: Roxanne Dietrich, Executive Assistant to Appointing Authority/Clerk of Council
Date: May 1, 2020
Subject: Technology and Communications Committee – Cancellation

The regularly scheduled meeting of the **Technology and Communications Committee** for Monday, May 04, 2020 at 6:15 pm has been CANCELED due to lack of agenda items.

Ohio Municipal League Legislative Bulletin


Ohio Municipal League <kscarrett@omlohio.org>

Fri 4/24/2020 7:02 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>

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Legislative Bulletin

April 24, 2020

OML UPDATE AT-A-GLANCE

- The Treasury Department has released guidance for the \$150 billion Coronavirus Relief Fund in the CARES Act. It unfortunately limits state and local use of financial assistance to unbudgeted COVID-19-related expenses. You can read more in the article below.
- The Federal Emergency Management Agency (FEMA) has released guidance addressing personal protective equipment (PPE) in non-healthcare settings. The guidelines state how organizations should manage PPE needs to ensure the protection of their workers. You can read the guidance [HERE](#).
- Two Ohio prisons, Marion Correctional Institution and Pickaway Correctional Institution, are currently number one and number two respectively as the top two COVID-19 hot spots in the nation.

**U.S. TREASURY RELEASES GUIDANCE ON CORONAVIRUS RELIEF FUND
FOR LOCAL GOVERNMENTS**

The bill passed by Congress this week does not provide any additional money for state and local governments and does not alter the CARES Act to allow for funds from the Coronavirus Relief Fund to be used to backfill lost revenue.

Here are some of the guidelines from the Treasury Department regarding the Coronavirus Relief Fund:

- A state can transfer payments to local governments provided the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d).
- Governments do have to return unused funds to the Department of the Treasury if they are not used by December 30, 2020
- Funds may be used to respond directly to the emergency **as well as** respond to second-order effects of the emergency, such as by providing economic support to those suffering from unemployment or business interruptions due to COVID-19-related business closures.
- The statute says that an expenditure must be "necessary." Treasury interpreted this term to mean reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.
- Funds **may not** be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Many uses of funds are allowed, but **revenue replacement is not one.**
- The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. The "most recently approved" budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency.
- The U.S. Treasury has provided a long, nonexclusive list of examples of eligible expenditures.
- Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
- Expenditures related to a State, territorial, local, or Tribal government payroll support program.
- Expenses for public safety measures undertaken in response to COVID-19.
- Nonexclusive examples of ineligible expenditures:
- Expenses for the State share of Medicaid.

- Damages covered by insurance.
- Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
- Reimbursement to donors for donated items or services.
- Workforce bonuses other than hazard pay or overtime.
- Severance pay.
- Legal settlements.

You can find the full guidelines from the U.S. Treasury [HERE](#) and an FAQ on the guidelines [HERE](#).

The state has been waiting on these guidelines so they can distribute up to \$1.2 billion it was appropriated from the Coronavirus Relief Fund to local governments; however, the state has not determined the appropriate mechanism to distribute the state aid to be directed to local governments. The League continues to speak with legislators and administration officials on a constant basis to produce a delivery system for these critical funds.

UPDATE ON FEDERAL COVID-19 FINANCIAL RELIEF LOBBYING EFFORT

Senate Majority Leader Mitch McConnell has called for pushing the "pause button" for state and local funding, saying he thinks additional financial relief for state and local governments should be "thoroughly evaluated." He also stated that if there were any further aid to state and local governments, he would want it to solely be COVID-19-related and that he would want to oversee how those funds were spent.

Democratic leaders have said a final fourth package would include state and local funding. But this package could not happen without cooperation from McConnell.

Ohio Senators Portman and Brown have been pushing for more flexible and robust federal aid for local governments. We want to thank both Brown and Portman for their concern for Ohio governments and for their efforts in the U.S. Senate to push for robust, dedicated and flexible funding for state and local governments in any future stimulus package.

We continue to encourage our members to continue to contact the members of their Congressional delegation and emphasize the need for supporting local budgets, as well as the importance of the critical services Ohio's cities and villages continue to deliver. Without federal aid, municipal budgets will not be able to sustain the level of services

Ohioans need and deserve during the worst health crisis in our nation's history and the ensuing economic fallout.

DEWINE CONTINUES CORONAVIRUS RESPONSE

- As of Friday afternoon, Ohio reports 15,169 cases of coronavirus, 690 deaths, 3,053 hospitalizations and 920 ICU admissions.
- Starting Friday, April 24, Ohioans who are unemployed as a result of the COVID-19 pandemic but don't qualify for regular unemployment benefits can begin pre-registering for Pandemic Unemployment Assistance (PUA), a new federal program that covers many more categories of workers. To pre-register for PUA benefits, Ohioans should visit unemployment.ohio.gov and click on "Get Started Now."
- The state will cover the costs for those aging out of the foster care system for the next three months to ensure they do not leave care during the COVID-19 pandemic. Just over 200,000 children in foster care will turn 18 over the next 3 months and thereby age out of the system. This will also extend to Ohio's Bridges Program, which is foster care until the age of 21.
- Ohio reports that 336 inmates released last week, 844 total have been released over the past five weeks.
- In order to increase testing capacity, Ohio is partnering with Thermo Fisher to produce reagents and ROE Dental Laboratory to produce swabs. Ohio will also be partnering with an organization called Partners in Health to increase the ability to trace contact exposure to COVID-19.

Ohio Municipal League Meetings & Trainings

Due to COVID-19 OML Meetings & Trainings are currently postponed.

OML/OMAA Webinar

April 24, 2020 11:00 am ~ 12:00 pm
"COVID-19: Workforce Reduction, Layoffs, Furloughs, Job Abolishment, and the CARES Act"
FREE WEBINAR HERE

Ohio Municipal League

Legislative Inquires:

[Kent Scarrett, Executive Director](#)
[Edward Albright, Deputy Director](#)
[Ashley Ringle, Director of Communications](#)
[Thomas Wetmore, Legislative Advocate](#)
[Garry Hunter, General Counsel](#)

Website/Bulletin Issues:

[Zoë Wade, Office Manager](#)

Ohio Municipal League, 175 S. Third Street, Suite 510, Columbus, OH 43215

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Ohio Municipal League Legislative Bulletin


Ohio Municipal League <kscarrett@omlohio.org>

Wed 4/29/2020 6:33 PM

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Legislative Bulletin

April 29, 2020

OML UPDATE AT-A-GLANCE

- The League has issued a memo to Governor DeWine, along with House and Senate leadership, detailing our policy requests for economic recovery in the wake of the COVID-19 pandemic. The policy recommendations in the memo cover the need for municipal funding to sustain public services, investment in infrastructure and the need for expanded furlough authority as well as concerns regarding federal financial relief and the Local Government Fund (LGF). You can find the memo [HERE](#).
- In the first Congressional coronavirus relief package, \$8.6 million was allocated to the Ohio Department of Health (ODH) from the U.S. Centers for Disease Control and Prevention (CDC). Of those funds, the Controlling Board has approved \$4.8 million for local health departments. You can find more Controlling Board actions in the article below.
- The Governor has announced \$16 million in grants from the CARES Act for local law enforcement, as well as probation and parole officers, local courts, victim services providers and corrections agencies. The funds can be used for items including overtime costs, technology for virtual court hearings and personal protective equipment (PPE). Agencies may apply for up to 12 months of funding with no local match required. We encourage members that are interested in this

grant opportunity to act quickly, as funding is limited and will be exhausted quickly. To learn more and to apply, go to ocjs.ohio.gov.

GOVERNOR DEWINE ANNOUNCES RESPONSIBLE RESTARTOHIO INITIATIVE

- As of Wednesday afternoon, Ohio is reporting 17,303 cases of COVID-19, 937 deaths, 3,421 hospitalizations and 1,104 ICU admissions.
- Governor DeWine announced the Responsible RestartOhio plan which aims to protect the health of employees and customers while supporting community efforts to control the spread of COVID-19, and responsibly getting back to work. Phase One of this plan is outlined by the following dates:
- May 1, 2020: Medically necessary procedures that do not require an overnight stay in a healthcare facility, or do not require inpatient hospital admission and minimizes use of personal protective equipment, may move forward. This includes regular doctor visits, well-care checks, well-baby visits, out-patient surgeries, imaging procedures, and diagnostic tests. Dental services and veterinary services may also proceed if a safe environment can be established.
- May 4, 2020: Manufacturing, distribution, and construction businesses may reopen if these businesses can meet mandatory safety requirements for customers and employees. Additionally, general office environments may reopen if they can also meet mandatory safety requirements.
- May 12, 2020: Consumer retail and services may reopen if these establishments can meet mandatory safety requirements for customers and employees.
- All businesses must follow general safe business practices as they reopen. Those include requiring face coverings for all employees, and recommending them for clients and customers at all times; conducting daily health assessments or self-evaluations of employees; maintaining good hygiene and social distancing; cleaning and sanitizing workplaces; and limiting capacity to meet social distancing guidelines.
- The Governor clarified yesterday that as Ohio's economy begins to reopen, masks will not be mandatory. Wearing face coverings in public is still, however, strongly recommended. Gov. DeWine stated that individual business owners could still choose to develop a business policy requiring face coverings for customers to enter their facilities. Face coverings would still be mandated for employees unless wearing a face covering is not advisable by a healthcare professional, goes against industry best practices, or is not permitted by federal or state laws and regulations.
- Schools and daycares, dine-in restaurants, beauty businesses, older adult daycare and senior centers, adult day support or vocational rehabilitation services in group

settings, entertainment, recreation, and gyms are all ordered to remain closed due to their increased risk of COVID-19 exposure.

- Ohio's Stay at Home order will remain in effect to encourage Ohioans to continue making reasonable, rational decisions about leaving home. Large gatherings of more than 10 people are still prohibited.
- Two separate advisory groups have been formed to develop best practices for reopening dine-in restaurants, barbershops, and salons. The goals of these group is to develop recommendations for these businesses that balance the need to protect the health of employees and customers as they reopen to the public.
- More detailed information on the Responsible RestartOhio plan can be found at www.coronavirus.ohio.gov/ResponsibleRestartOhio.

CONTROLLING BOARD ACTIONS IN RESPONSE TO COVID-19 PANDEMIC

Over the last several weeks, the Ohio Controlling Board has approved funding for state agencies and local governments as they continue the battle against the ongoing COVID-19 pandemic.

The funding is allocated from the Coronavirus Relief Fund, which was created by the federal CARES Act to allocate revenues to states and local governments. The following funding requests from state agencies for Coronavirus Relief Fund revenues have been approved:

- \$50 million, followed by an additional \$52.45 million, for the Department of Public Safety for personal protective equipment for distribution to county emergency management agencies, hospitals and other medical facilities.
- \$39 million for the Department of Health for testing materials, medications for COVID-19 treatment and laboratory supplies and staffing, followed by an additional \$11.9 million for public antibody testing, laboratory overtime, staffing, supplies and ventilator maintenance.
- \$8.8 million, followed by an additional \$2.25 million, for the Adjutant General's Department for establishing temporary medical facilities and paying allowance for members on active duty.
- \$76.1 million, followed by an additional \$11.7 million, for the Department of Administrative Services for the purchase of ventilators and personal protective equipment (PPE).
- \$65 million for the Ohio Department of Job and Family Services to support the new temporary pandemic child care centers serving about 22,000 children of essential workers.

- \$35 million for the Office of Budget and Management (OBM) to reimburse eligible COVID-19 response expenses incurred by state agencies that aren't receiving standalone appropriations.

A total of \$287.5 million has been allocated in response to the coronavirus pandemic over the month of April.

OHIO AUDITOR ISSUES COVID-19 ECONOMIC AND BUDGETARY IMPACTS MEMO

The following is a memo from Ohio Auditor of State Keith Faber:

"On March 9, 2020 Governor DeWine issued Executive Order 2020-01D which declared a state of emergency in Ohio due to the COVID-19 worldwide pandemic. Subsequently, the Governor has issued stay-at-home orders for the State of Ohio through May 1, 2020. Due to these orders, business-as-usual has been disrupted. Both the private and public sectors are having to manage a disruption to the provision of services, including essential services, which may be impacted by changes in revenues. During these times, the Auditor of State recognizes that local governments are faced with unique challenges.

This memo is meant to provide awareness to a variety of issues that your entity may encounter in the months ahead. It is not meant to be a roadmap for navigating each unique case; the way forward for each entity must be driven by local officials with help from their legal counsel. Opportunities do exist for assistance however, the Ohio Revised Code establishes the Auditor of State's (AOS) role in providing assistance to entities in a state of fiscal caution, watch, or emergency through our Local Government Services. Additionally, Local Government Services and the Ohio Performance Team are available to provide consulting services and performance audits to work through financial or operational challenges that political subdivisions may face.

Economic Impacts:

The COVID-19 pandemic is leading to significant international and national economic dislocation. As a result of sweeping stay-at-home orders across the country, the United States has seen severe economic disruption in March and April. Some level of disruption is likely to continue for the foreseeable future. Most economists believe there will be a significant economic contraction in the second quarter of 2020, following likely negative growth in the first quarter. Two consecutive quarters of negative economic growth is generally indicative of a recession. What we don't know at this point is how long or how deep a recession would be. But, even without knowing that, we know there will be dramatic impacts on state and local revenue sources. A recession would put untold pressure on state and local budgets and dramatically impact public finances.

State Revenue Impacts:

The economic disruption is already beginning to have an impact on state revenues. For example, we began to see a slowdown of sales tax in March, but the full impact will not hit until April and beyond, as a result of so much commercial activity shutting down or reducing operations in compliance with stay-at-home orders. With commercial activity slowing, companies will lay people off, which we have already seen. Over the past five weeks, 964,566 people made new claims for unemployment which is almost a quarter-million more than the 715,512 people who initiated claims in years 2018 and 2019 combined. As people lose their jobs, personal income tax withheld from employee paychecks is going to drop, decreasing a major state revenue source. Additionally, the April 15th due date for federal, state, and local tax filings (annual and quarterly-estimated payments) has been extended to July 15th which delays the receipt of those tax revenues.

For the state and any other entity with a June 30 fiscal-year-end, the delayed date will move receipt of these revenues into the next fiscal year. Beyond the state sales and personal income tax, there are other state general purpose taxes that will likely be impacted by the economic slowdown, including the commercial activity tax and kilowatt hour tax. Reduced state general purpose taxes deposited in the general revenue fund will result in a reduction of the money distributed through the local government fund and the public library fund, impacting local revenues when paid in the month following state collection. It is also expected that gas tax collections will be depressed during the stay-at-home order which would then affect distributions of gas taxes to local governments. On the state expenditure side, the Governor has already announced a series of budgetary controls including an expectation for budget reductions in state appropriations for both FY 2020 and FY 2021. Local governments and schools should expect that state assistance provided through a number of programs will be impacted by these budget reductions.

Local Revenue Impacts:

Based on the economic impacts discussed and information on state revenues, the following are some various sources of revenues that local entities need to also consider during this challenging time. Permissive sales tax, like the state sales tax, is likely to be impacted. It is important to remember that receipt of these revenues at a local level has a three-month lag time so the full impact may not be recognized immediately.

The municipal income tax, received monthly, and the tax on net profit from businesses, received annually, will both be affected by the above mentioned economic impacts. Both the delay in Tax Day and the change to working from home may have significant implications for local governments, particularly those who have a heavy reliance on non-residents for income tax purposes. School district income taxes, which are collected by the state and distributed quarterly, will see significant timing-related reductions associated with annual payment delays in the second quarter payments received in July. Annual payment collections will be received by the state in July and distributed in the October payment. School district income taxes will also likely see reductions in withholding collections as mentioned above.

Casino revenue distributions to schools and local governments will be less than expected. With casinos closed since March 14th, the semi-annual school payments received in August and the county and city payments received in July will all be reduced. Lottery profits will also be impacted by the closure of racinos, with stay-at-home orders and business closures potentially further reducing lottery profits used to support school funding.

Lodging and admissions taxes will both likely see impacts from economic slowdown. Utility collections may experience significantly increased rates of delinquencies which may have an impact on operations as well as the ability to make debt payments. Real property tax collections in 2020 are based on 2019 valuations and rates. Because of this, no immediate impact on property tax is expected other than any potential delays in the timing of payments that may be sought by counties through the Tax Commissioner and any potential increase in delinquencies. Some of this impact may be offset by advances where possible. Local governments need to consider that the current economic climate and uncertainty may have an impact on the ability to pass levies and this needs to be taken into account as they plan.

Local Expenditure Impacts:

In addition to keeping track of revenue changes, it is vital that entities carefully monitor how expenditures may be impacted. For most local governments the largest item of expense is salaries and benefits. During these times, entities need to account for overtime or hazard pay, collective bargaining agreement requirements, and other potential salary-related impacts. If personnel changes are considered, the impacts of unemployment and severance costs must be examined. Jurisdictions should know federal eligibility for stimulus dollars from the CARES Act before decisions are made. There may be additional costs of supplies, information technology, telecommunications, etc. related to work-at-home arrangements. However, there may also be savings related to reduced or no travel, fuel, utilities, training, etc. due to the closure of offices or the rescheduling of events. Local governments who have outstanding debt or are looking to issue new debt need to look at economic impacts of their ability to do so, as well as work with

lenders related to any cash flow payment issues. With each entity having its own expenditure changes, it is important to track separately and review expenditures that have increased due to the COVID-19 emergency in order to properly plan and budget moving forward. Entities need to be aware of and properly track opportunities to access state and federal emergency funds. The use of these funds will be audited and need to strictly comply with the rules of each program.

We have been receiving questions regarding the use of local government carry forward funds and restricted purpose accounts. General Revenue Funds may generally be used for other purposes while special use or restricted accounts cannot. You should track your fund use carefully and use funds for their collected purposes. If this is an issue for you, please seek legal guidance. Our Local Government Services and Ohio Performance Team are ready and willing to help.

I hope this memo gives a deeper understanding of the many national, state, and local issues affecting revenues and expenditures for entities during and after the COVID-19

emergency. There are clearly going to be budgetary concerns in the short-term, but political subdivisions also need to consider the longer-term budgetary and operational issues they may face. My office stands ready to be a resource to help with the challenges that undoubtedly lie ahead and encourage you to visit the AOS website to review the COVID-19 FAQ document that is continuously being updated as additional information becomes available. Local Government Services and the Ohio Performance Team can serve as resources as you navigate this uncertainty. Stay safe and healthy."

UPCOMING OML/OMAA WEBINARS

- **SOCIAL MEDIA - EXPOSURE FOR PRIVATE ACCOUNTS**

- Wednesday, May 13, 2020 - 11:00 a.m. - 12:00 p.m.
- Program Overview:

Elected officials and others widely use private social media to express positions or opinions on issues related to their elected positions - think tweets and Facebook - to express opinions and invite responses. In a number of recent instances, posted responses were removed resulting in lawsuits. Freedom of speech does not change on an electronic platform. This session will review the Court standards applied to the social media sites of public officials and entities and the exposure when deleting posts. The session will also address the standards for employee conduct on social media. The session will be interactive with questions welcomed.

- Presenter: Jonathan Downes, Zashin & Rich

- **AN EMPLOYMENT LAW UPDATE - FROM DISCRIMINATION, TO COVID-19, TO THE FIRST AMENDMENT**

- Thursday, May 21, 2020 - 11:00 a.m. - 12:00 p.m.
- Program Overview:

This is a must-see session for employment law compliance. From workplace discrimination, to First Amendment decisions, to recent laws stemming from the COVID-19 pandemic, the employment law docket has been very active over the past year. HR practices and policies may need to be reviewed and updated as a result. This session will provide an update of the various employment law decisions from courts and administrative agencies and explain how they impact public employers. This session will also provide a review of employment law legislation and discuss the implications on HR compliance.

- Presenter: Brad Bennett, Bricker & Eckler LLP

For more information and to register, click [HERE](#).

THE LEAGUE IN THE NEWS

- *Crain's Cleveland Business*: "Crain's editorial: By the numbers." You can read the full article [HERE](#).
- *ThisWeek Community News*: "Canal Winchester, Groveport await COVID-19 budget impacts." You can read the full article [HERE](#).

Ohio Municipal League Meetings & Trainings

Due to COVID-19 OML Meetings & Trainings are currently postponed.

OML/OMAA Webinar

May 13, 2020 11:00 am ~ 12:00 pm

"SOCIAL MEDIA - Exposure for Private Accounts"

[Registration Information](#)

May 21, 2020 11:00 am ~ 12:00 pm

"AN EMPLOYMENT LAW UPDATE - from Discrimination to COVID-19 to the First Amendment"

[Registration Information](#)

[Ohio Municipal League](#)

Legislative Inquires:

[Kent Scarrett, Executive Director](#)

[Edward Albright, Deputy Director](#)

[Ashley Ringle, Director of Communications](#)

[Thomas Wetmore, Legislative Advocate](#)

[Garry Hunter, General Counsel](#)

Website/Bulletin Issues:

[Zoë Wade, Office Manager](#)

AMP Update for April 24, 2020

American Municipal Power, Inc. <webmaster@ampppartners.org>

Fri 4/24/2020 4:23 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>

Having trouble viewing this email? [Click here to view web page version](#)



April Board meeting update

By Jolene Thompson - President/CEO

The AMP Board of Trustees held its monthly meeting on April 16 via webex.

In addition to the regular monthly reports on projects and programs, the Board received updates on AMP's response to the COVID-19 crisis, and established a task force to work with AMP leadership as we identify options to meet member needs resulting from the impacts of COVID-19. Also related to COVID-19, staff reported that the OMEA Statehouse Day, scheduled for May 13, and the AMP Lineworkers Rodeo, scheduled for late July, are cancelled.

On the finance front, the independent accounting firm of PricewaterhouseCoopers, LLP (PWC) presented their report to the Finance Committee, which included an update on the status of their audit, a summary of the results of their audit work and other required communications. PWC completed their audit of the 2019 AMP Consolidated Financial Statements and issued an unqualified opinion. The Board approved a Resolution to update the authorized bank signatories and a Resolution approving the Fourth Quarter 2019 Financial Covenant calculations.

On the training front, staff reported on the rollout of virtual safety meetings beginning on April 23. These meetings are meant to provide 30-60 minute training sessions on a variety of safety topics that communities can partake in without violating proper social distancing measures. The training sessions will come at no cost to the members and will be recorded and made available on the member extranet.

On the IT front, staff provided an update on the status of the reimplementation of Oracle (AMP's enterprise resource planning system), which included progress being made, issues, risks and that the project is scheduled for an Oct. 1 completion.

If you have any questions or need additional information about the Board meeting, please contact me at jthompson@ampppartners.org or 614.540.1111.

AMP members receive National Certificate of Excellence in Reliability

By Michelle Palmer, P.E. - vice president of technical services and compliance

AMP is proud to congratulate the following members who have received national recognition for achieving exceptional electric reliability in 2019. The Certificate of Excellence in Reliability comes from the American Public Power Association (APPA).

The following AMP member public power utilities received the Certificate of Excellence in Reliability:

- Bowling Green Municipal Utilities
- Bryan Municipal Utilities
- Cuyahoga Falls Electric Department
- City of Dover Light & Power
- Borough of Ephrata Electric Division
- Hamilton Department of Electric
- Hudson Public Power
- Jackson Center Municipal Electric System
- Kutztown Electric Department
- Montpelier Municipal Utility
- Napoleon Light & Power
- Oak Harbor Public Power
- Orrville Utilities
- Perkasie Borough Electric Department
- Piqua Power System
- Village of Versailles Utilities
- Wapakoneta Electric Department
- City of Wadsworth Electric & Communication

AMP and our members understand the importance of system reliability and operational efficiency. We commend the efforts of our members and send congratulations to all those receiving this recognition.

The APPA helps public power systems track outage and restoration data through the eReliability Tracker service and then compares the data to national statistics tracked by the U.S. Energy Information Administration for all types of electric utilities. AMP provides a subscription to the eReliability Tracker service to all of its members.

To obtain more information about the eReliability program or login credentials for the eReliability Tracker service, please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.

AMP joins APPA in challenging disappointing FERC order on PJM Capacity Market pricing

By Gerit Hull - deputy general counsel

On April 20, AMP and APPA jointly filed an appeal in the U.S. Court of Appeals for the D.C. Circuit seeking to overturn a significant FERC order affecting PJM's capacity market. The order issued last week denied rehearing of issues from a December 2019 order that AMP, APPA and others had asked FERC to revisit.

The orders impose a sweeping expansion of PJM's Minimum Offer Price Rule (MOPR), which will now apply to all new public power resources and other resources that are also deemed to be supported by "state subsidies." FERC has ruled that the public power business model amounts to a state subsidy because municipal utilities are guaranteed the ability to recover their costs from customers under state law. FERC believes that applying the MOPR to public power capacity resources is necessary to create a level playing field between "subsidized" resources and merchant generators.

These FERC orders present impediments to developing new public power generating resources in PJM by making it difficult or impossible to sell capacity from these resources in PJM's capacity market. The MOPR requires that the price for capacity from these resources be artificially inflated to a level reflecting the administratively-determined net cost-of-new-entry (Net CONE) (i.e., the net cost of building a new combustion turbine) when offered into PJM's market. These inflated offer prices are not competitive against existing resources that are not subject to the MOPR, to the degree that offers from the new resources likely will not be accepted (clear) in PJM's capacity markets. This may effectively double the cost that public power utilities pay for new capacity, should they move forward in developing market resources in PJM (the MOPR is not applied to new resources that are strictly behind-the-meter).

The expanded MOPR covers generating resources owned by vertically integrated investor-owned utilities as well. Environmental groups claim that the expanded MOPR will severely damage development of renewable resources by treating renewable portfolio standards (RPS) as a state subsidy. Nuclear plant owners that receive support from the states are affected. State utility commissioners view the FERC orders as an attack on their jurisdiction. The primary beneficiaries of the expanded MOPR are owners of

existing coal-fired resources in PJM who will see reduced competition that could amount to an economic lifeline.

A raucous battle over the FERC orders is heating up in the U.S. Courts of Appeals. The Illinois Commission filed an appeal similar to the APPA/AMP appeal in the Seventh Circuit and environmental groups have stated their intention to appeal as well. Other groups, including IMEA, NRECA, EKPC, and Allegheny Electric Cooperative, have filed "precautionary" appeals of the Dec. 19 order and may appeal the latest order as well.

Meanwhile, PJM is expected to run its capacity market auction for the 2022-2023 delivery year under the new rules imposed by FERC. PJM's compliance filing implementing these rules is pending FERC approval, which may be received sometime in June. That means the next PJM base auction may not take place until January 2021, almost two years behind schedule. This auction had been on hold pending FERC's recent orders, with a cloud of uncertainty hanging over the market while FERC deliberated. Now the auction will very likely take place under a cloud of litigation in the federal appeals court.

Pam Sullivan named Chief Operating Officer

By Jolene Thompson

AMP is pleased to announce that Pamala Sullivan has been named chief operating officer.

Sullivan has held a leadership position with AMP for nearly two decades, most recently serving as executive vice president of power supply and generation. She also serves as president of [AMP Transmission, LLC](#).

"As AMP focuses on its mission of meeting member power supply and service needs in our dynamic industry, it is important to have strong leadership within the organization," said Jeff Brediger, Orrville Director of Utilities and AMP Board of Trustees Chair. "Pam's technical expertise and her decades of experience serving public power will be important as AMP helps position its members for success."



As COO, Sullivan will work with me to implement business operations and strategic goals, and represent AMP on various boards and committees. She will continue to provide oversight to power supply, generation operations and transmission. This includes overseeing the organization's generation fleet, energy origination and trading floor, commodity procurement, power supply planning, transmission planning, regional transmission organization affairs and generation resource development.

"I appreciate the confidence entrusted in me by Jolene Thompson and the AMP Board of Trustees in my promotion to COO. I embrace the challenge and am excited for the opportunity to help lead the AMP staff and the members through the evolving impacts on our industry. It is an honor to get to work with the knowledgeable and talented AMP team that is so dedicated to the on-going success of our members."

Pam has a great appreciation for the service aspect of public power and a strong track record leading AMP's power supply, generation, transmission and marketing areas. I'm looking forward to working with her in this new role as she brings her unique perspective to help AMP and our members tackle the challenges of our evolving industry.

Before joining AMP, Sullivan was vice president of marketing for SFT, a consulting engineering firm, where she was responsible for developing and implementing marketing plans and strategies, as well as providing project management services for municipal electric utility transmission/distribution projects. She also served as city electrical engineer for the AMP member community of Napoleon, where she previously served on the AMP Board of Trustees. Sullivan holds a Bachelor of Science degree in electrical engineering from the University of Toledo.

District court vacates and remands Army Corp of Engineers Nationwide Permit 12 for utility line activities

By John McGreevy - assistant vice president of environmental, health, safety and compliance

On April 15, the U.S. District Court for the District of Montana vacated the Army Corp of Engineers (ACOE) Nationwide Permit (NWP) 12 for Utility Line Activities. The court determined that ACOE failed to

consult with the Fish and Wildlife Service and National Marine Fisheries Service regarding impacts to endangered species or critical habitat prior to re-issuing the permit in 2017. As a consequence, the court remanded the permit to the ACOE, and vacated it nationwide until consultation is completed.

NWP 12 was commonly used in energy projects to authorize utility line activities that have minimal adverse environmental effects on waters of the United States (WOTUS). This has implications for the construction of electric lines, fiber optic cable, substations and other utility projects if the ruling is allowed to stand. An immediate concern is that permit applications for small projects, previously eligible for coverage under NWP 12, will be more complex and costly to prepare and take substantially longer for ACOE to review and approve.

Members engaged in activities authorized under NWP 12 or planning to undertake projects that would need such authorization will need to evaluate how best to proceed in light of the court's decision. AMP staff will continue to track this issue and provide updates as appropriate.

If you have any questions about the case or the NWP 12 vacatur, please contact me at 614.540.1047 or jmcgreevy@amppartners.org.

AMP updates training offerings and schedule

By Michelle Palmer, P.E.

As all of our lives, both at work and at home, have been greatly affected by the COVID-19 pandemic, so has AMP's ability to continue with in-person, hands-on training. There have been some unavoidable cancellations, but AMP Technical Services staff is making adjustments and continuing to offer high-quality trainings.

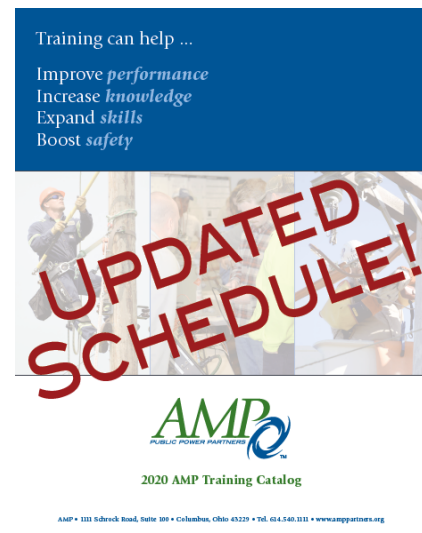
We encourage you to explore the updated [AMP Training Catalog](#), and note that the following training courses have been rescheduled:

- Lineworker Training Basic 1
 - Rescheduled: July 13–17
- Lineworker Training Basic 2
 - Rescheduled: July 27–31
- Journeyman Refresher - Transformers
 - Rescheduled: Aug. 18–19

Additionally, in the interest of maintaining safe social distancing and complying with any ban on large social gatherings, AMP has temporarily transitioned our safety training series to virtual webinar training sessions. Please see the graphic below for a listing of currently scheduled webinars.

Work is still being done to reschedule regional workshops and we are planning to ensure that all virtual training sessions are recorded and made available to members.

For more information on the AMP Training Program, rescheduling of training courses or to access the virtual training recordings, please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.



AMP TECHNICAL AND SAFETY TRAINING WEBINAR SCHEDULE

In an effort to continue providing members with high-quality training opportunities, AMP has temporarily transitioned trainings to a webinar format. Please see the below schedule — we will continue to update the schedule as needed. We are in this together.

April 28, 9 a.m.
Driving Safety 101
Instructor: Kyle Weygandt

April 30, 1 p.m.
Distribution Lockout-Tagout
Instructor: Scott McKenzie

May 5, 9 a.m.
Leading Indicators to Safety
Instructor: Kyle Weygandt

May 7, 1 p.m.
Lineworker Safety, Rubber
Gloves & Rubber Goods Use
Instructor: Scott McKenzie

May 12, 9 a.m.
Street Smart Awareness /
Dealing with Violent People
Instructor: Kyle Weygandt



For more information on the AMP Training Program or to access the virtual training webinars, please contact Jennifer Flockerzie, AMP's manager of technical services logistics, at jflockerzie@amppartners.org.

Cancellation: 2020 AMP Lineworkers Rodeo

By Michelle Palmer, P.E.

Out of an abundance of caution during the COVID-19 crisis, the AMP Board of Trustees has made the difficult decision to cancel the 2020 AMP Lineworkers Rodeo. Lineworkers serve a vital role in the successful operation of member electric systems and this action will allow continued focus on the challenge at hand.

We apologize for any inconvenience this may cause. If you have questions, please feel free to contact me at mpalmer@amppartners.org.

Hometown Connections supports planning for COVID-19 aftermath

By Harry Phillips - director of marketing and member relations

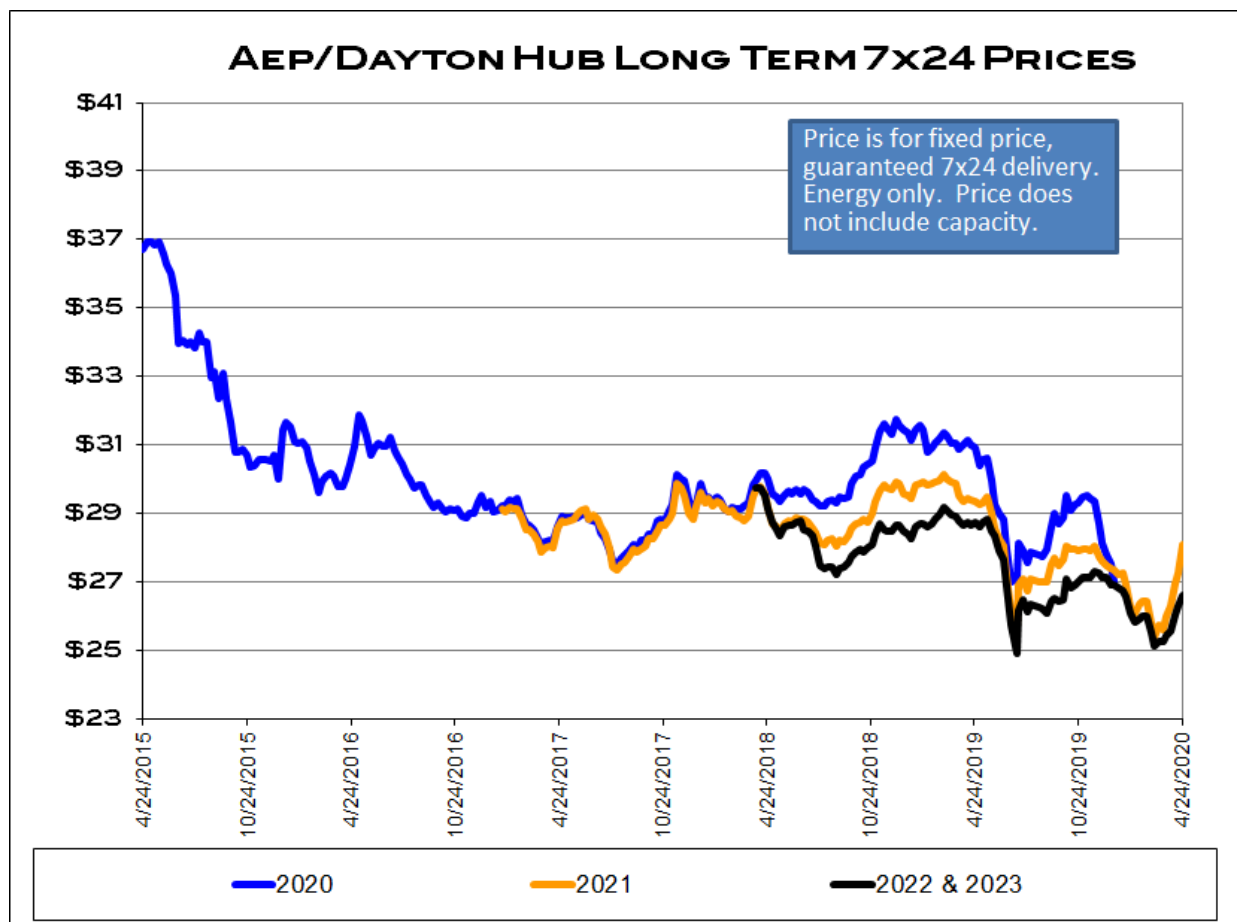


Soon the focus will shift from managing the COVID-19 crisis to planning for future developments and business scenarios. The consulting team at [Hometown Connections](https://www.hometownconnections.com) stands ready to help community-owned utilities analyze what the virus aftermath will mean to all stakeholders and the implications for future policies, projects and programs. Hometown can help utilities adjust their business strategy and operations plans covering a variety of issues, including financial planning, revenue recovery, business continuity, process efficiencies, prioritization, risk identification and future landscape of the utility. For information on the transformational consulting solutions from Hometown Connections, see this [article](#) or send an email to info@hometownconnections.com

Longer-term power prices rise on predictions of reduced natural gas production

By Mike Migliore - vice president of power supply and marketing

Although short-term power prices remain historically soft, long-term power prices have risen recently on concerns that natural gas production will slow down due to the low prices in both the natural gas and oil markets. Near-term natural gas prices below \$2.00/MMBtu have caused producers to reduce drilling output, while oil prices below \$20/barrel have lowered shale oil production in Texas and North Dakota, which cuts the amount of associated natural gas coming into the market. There are many variables that will affect prices going into the winter of 2020-2021 specifically. A hot summer is currently forecasted, which would increase the amount of gas used for power generation, while a slower return of the economy would lower electric and natural gas loads for the remainder of the year. The graph below shows the price of forward 7x24 prices over the past five years (note that 2022 and 2023 prices are virtually identical).

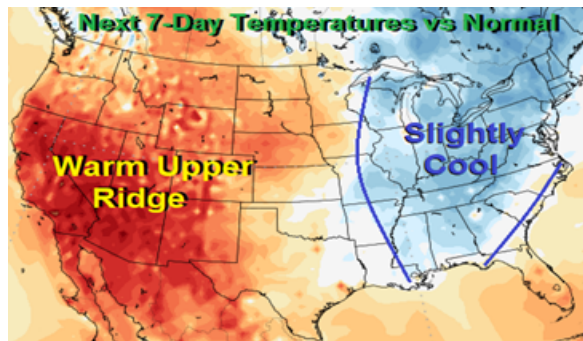


Energy market update

By Jerry Willman - assistant vice president of energy marketing

The May 2020 natural gas contract decreased \$0.124/MMBtu to close at \$1.815 yesterday. The EIA reported an injection of 43 Bcf for the week ending April 17, which was below market expectations of 45 Bcf. The year-ago build was 92 Bcf and the five-year average was 49. Storage is now 2,140 Bcf, 63 percent above a year ago and 21 percent above the five-year average.

On-peak power prices for 2021 at AD Hub closed yesterday at \$32.35/MWh, which increased \$0.80/MWh for the week.



NatGasWeather is projecting that weak cool shots will continue across the Great Lakes and Northeast into next week with areas of showers and slightly chilly lows between the 20s and 40s. The South and Southeast will be warm with highs in the 70s and 80s, while the Southwest into the Southern Plains will heat up into the 90s and 100s, with the hottest temperatures occurring over the deserts. The rest of the U.S. will be mild to warm and comfortable with highs between the 60s and 80s. Overall, this will lead to moderate national demand.

On Peak (16 hour) prices into AEP/Dayton hub

Week ending April 24

MON	TUE	WED	THU	FRI
\$18.53	\$19.41	\$19.20	\$20.50	\$19.88

Week ending April 17

MON	TUE	WED	THU	FRI
\$19.32	\$20.98	\$20.05	\$19.86	\$18.34

AEP/Dayton 2021 5x16 price as of April 23 — \$32.35

AEP/Dayton 2021 5x16 price as of April 16 — \$31.55

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) was available for 2x1 operation for the week. The plant operated in 1x1 configuration on Saturday and Sunday. Duct firing operated for 95 hours this week. For the week, the plant generated at an 80 percent capacity factor (based on 675 MW rating).

Security tip - COVID-19 restrictions scam

By Jared Price - vice president of information technology and CTO

Recently, some countries have chosen to lift restrictions that were originally put in place to control the spread of COVID-19.

Beware! The bad guys are already taking advantage of this news. They have crafted a well-written phishing email that appears to come from the vice president of operations in your organization. The message claims that your organization has a plan for reopening, and it instructs you to click on a link to see this plan. Clicking the link opens what appears to be a login page for Office365, but don't be fooled! If you enter your username and password on this page, you would actually send your sensitive credentials directly to the bad guys.



Here's how to protect yourself from this clever attack:

- Never click on a link or an attachment that you were not expecting. Even if it appears to be from someone in your own organization, the sender's email address could be spoofed. When in doubt, reach out to the sender by phone to confirm the legitimacy of the email before clicking.
- When an email asks you to log into an account, do not click the link in the email. Instead, go directly to the website through your browser. This ensures you are accessing the real page and keeping your credentials safe.
- This attack tries to exploit the restlessness and uncertainty of life in quarantine. Don't let the bad guys toy with your emotions. Think before you click!

FOCUS FORWARD 2020 WEBINAR SERIES

Register by clicking this [schedule](#) or contact Erin Miller, assistant vice president of energy policy and sustainability at 614.540.1019 or by email at emiller@amppartners.org.



May 14, 2-3 p.m.

EVs for Your Fleet

July 21, 2-3 p.m.

Beyond Electrons — social engineering services for customers

September (during AMP Annual Conference)

Rate Design — what do customers want and need

November 10, 2-3 p.m.

EV Rate Design and Managing Demand

The Focus Forward Advisory Council has identified these topics to help educate and inform AMP's members about emerging industry trends and to prepare for further integration of distributed energy resources.



THE ACADEMY Webinars

AMERICAN PUBLIC
POWER ASSOCIATION

2020

Register Now for Webinars

Register today at
www.PublicPower.org
under Education & Events.

Non-members can enter
coupon code **AMP** to
receive the member rate.



Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org. There is no charge for this service.

Village of Grafton seeks applicants for assistant service superintendent

The Village of Grafton seeks a qualified assistant service superintendent with skilled trades and equipment operation experience. The ideal candidate will have extensive knowledge in municipal infrastructure maintenance and repair, hold a current Ohio Class 1 Water System/Distribution Operator license plus a certification in water system backflow management.

The assistant superintendent will be required to report to the village administrator and regularly communicate and coordinate municipal services with other utility departments when needed. Personnel management skills and the ability to work as a team is essential. Job duties range from but not limited to department vehicle and asset management, material inventory management, landscape maintenance, parks, street, sewer and water-main service and repair, plus all municipal seasonal roadway maintenance services. Some heavy lifting at times may be required.

This full-time position is offered at a competitive hourly rate based upon experience and includes an attractive benefit plan providing health care, vision and dental insurance. Paid holidays after 60-days. Paid vacation, personal days and sick days after one year, plus a public employee retirement plan through OPERS. Grafton offers a stable and upbeat, professional work environment, continuing education and work force training with opportunity for career advancement. The Village of Grafton is an EEO employer and Drug-Free Workplace.

A pre-employment background check and drug screen is required.

This position will remain open until filled. Interested candidates can submit resume to: Grafton Village Hall, 960 Main St. Grafton, OH 44044 or by email to the village administrator at jbprice@villageofgrafton.org.

City of Amherst seeks applicants for electric lineworker

The City of Amherst is seeking applicants for the position of electric lineworker. Duties include the operation, maintenance and routine construction of the electric distribution system.

Minimum qualifications include a high school diploma or equivalent, successful completion of journey lineworker apprenticeship program and four years of experience as apprentice lineworker, or an equivalent combination of education and experience which provides the skills and abilities necessary to perform the job. Valid State of Ohio Driver's License, valid Ohio Class A Commercial Driver's License and Journeyman Lineworker Certification required. Annual pay range is \$82,000-\$95,000 depending on qualifications.

For more information regarding an application and job description call Amherst City Hall at 440.988.4380 or request by email at mayor@amherstohio.org.

Town of Bedford seeks applicants for assistant right-of-way supervisor

The Town of Bedford is seeking applicants for the position of assistant right-of-way supervisor. Applicants must be experienced in trimming, climbing and working around electric hazards. Class A CDL required and the ability to operate a bucket truck, chain saws and other right-of-way clearing equipment. Ability to supervise right-of-way crew and promote on the job safety. Compensation based on experience and skill level. Salary up to \$45,760 annually with benefits package to include health insurance, retirement, life insurance and annual leave.

Applications are available online at www.bedfordva.gov. Submit a completed town application online or mail to: Human Resources, 215 E. Main St., Bedford, VA 24523. Applications will be accepted until the position is filled. Resumes alone are not accepted and must be sent in with application. EOE

Qualifications

Must have a Class A CDL (or obtain a CDL in first year of employment) and be experienced right-of-way trimmer.

Opportunities available at AMP

AMP is seeking applicants for the following positions:

Executive administrative assistant

Power dispatcher

For complete job descriptions, please visit the [AMP careers page](#).

American Municipal Power, Inc.

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American Municipal Power, Inc., 1111 Schrock Road, Suite 100, Columbus, OH 43229

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AMP Update for May 1, 2020

American Municipal Power, Inc. <webmaster@ampppartners.org>

Fri 5/1/2020 3:02 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>

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AMP's popular training courses available virtually

By Michelle Palmer, P.E. - vice president of technical services and compliance

AMP has kicked off our temporary transition to webinar-style technical and safety training. The first three live webinars took place in the last week and, while there were a few technical hiccups, they were productive and successful.

"These virtual training sessions are a great way to keep my team trained in spite of the current social distancing restrictions." - Jeff Budd, Director, Coldwater Board of Public Utilities

All members are welcome to attend any of these free sessions and are welcome to forward the meeting invitation to their individual employees. Live sessions can be viewed on any device. It is recommended that attendees download the Microsoft Teams app ahead of the training for faster entry into the meeting, but can also view the sessions using their browser (Chrome, Firefox or Safari are recommended).

Some member communities have indicated that they are not receiving invitations for virtual safety training. If this is the case, or if you would like registration information or details on accessing the recorded webinars, please contact Jennifer Flockerzie at jflockerzie@ampppartners.org or 614.540.0853. Do you want to see a specific topic not yet scheduled? We welcome any additional topic recommendations. The following lists the upcoming webinars scheduled.

AMP TECHNICAL AND SAFETY TRAINING WEBINAR SCHEDULE

In an effort to continue providing members with high-quality training opportunities, AMP has temporarily transitioned trainings to a webinar format. Please see the below schedule — we will continue to update the schedule as needed. We are in this together.

May 5, 9 a.m.

Leading Indicators to Safety
Instructor: Steve Mutchler

May 7, 1 p.m.

Lineworker Safety, Rubber
Gloves & Rubber Goods Use
Instructor: Scott McKenzie

May 12, 9 a.m.

Street Smart Awareness /
Dealing with Violent People
Instructor: Kyle Weygandt

May 14, 1 p.m.

Backfeed Awareness
Instructor: Scott McKenzie

May 21, 1 p.m.

Protective Grounding for the
Lineworker
Instructor: Scott McKenzie



For more information on the AMP Training Program or to access the virtual training webinars, please contact Jennifer Flockerzie, AMP's manager of technical services logistics, at jflockerzie@amppartners.org.

COVID-19 resources available on the Member Extranet

By Holly Karg - director of media relations and communications

The COVID-19 Resources page, on the AMP website's Member Extranet, is updated daily with useful information for member municipalities and electric systems.

New information posted this week on the [COVID-19 Resources extranet page](#) (login required) includes:

- Personal protective equipment vendor list
- Template op-ed provided by APPA
- A downloadable social media video promoting public power's response to COVID-19
- Priorities for testing patients with suspected COVID-19 infection
- Key takeaways from recent AMP Member Roundtable conference calls

We encourage members to share policies, procedures, communications or other information developed to help manage your local efforts related to the COVID-19 crisis. If you would like to provide resources for posting, receive call-in information for the member conference calls or need assistance with extranet login credentials, please send an email to COVID-19@amppartners.org.

DEED grant application approved for funding

By Erin Miller - assistant vice president of energy policy and sustainability

The Demonstration of Energy & Efficiency Developments (DEED) board approved AMP's DEED grant application, Public Power Grid-Interactive Heat Pump Water Heater Guidebook and Calculator, for full funding (\$85,460).



Over the next year, AMP will work with our members, and project partner VEIC, to study the potential for grid-interactive heat pump water heaters (HPWH) in AMP member communities and develop a guidebook and interactive HPWH calculator to support adoption of grid-interactive HPWH by public power utilities.

The HPWH calculator will allow utilities to calculate the economics for grid-interactive HPWH adoption under current rate structures, incentives for energy efficiency and demand response, and existing water heater system type (natural gas, electric, oil, or propane).

The American Public Power Association DEED program funds research, pilot projects, and education to improve the operations and services of public power utilities. Learn more about it [here](#).

Focus Forward webinar scheduled for May 14

By Erin Miller


Join us on May 14 from 2-3 p.m. for the Focus Forward Webinar: Electric Vehicles for Fleets. Representatives from the American Public Power Association and U.S. Department of Energy, Argonne National Laboratory, will share fleet case studies, review considerations for integrating electric vehicles (EVs) into municipal fleets, and provide tips to prepare and assist businesses and transit agencies within your community with adopting EVs.



The webinar is free and is open to all AMP members. To register, visit the [Focus Forward Eventbrite](#), or contact me at 614.540.1019 or emiller@amppartners.org.


FOCUS FORWARD 2020 WEBINAR SERIES

Register by clicking this schedule or contact Erin Miller, assistant vice president of energy policy and sustainability at 614.540.1019 or by email at emiller@amppartners.org.



- May 14, 2-3 p.m.
EVs for Your Fleet
- July 21, 2-3 p.m.
Beyond Electrons — social engineering services for customers
- September (during AMP Annual Conference)
Rate Design — what do customers want and need
- November 10, 2-3 p.m.
EV Rate Design and Managing Demand

The Focus Forward Advisory Council has identified these topics to help educate and inform AMP's members about emerging industry trends and to prepare for further integration of distributed energy resources.



APPA introduces Public Power Energy Storage Tracker

By Patricia Taylor - manager of regulatory policy and business programs, APPA



The American Public Power Association (APPA) is introducing the [Public Power Energy Storage Tracker](#), a new resource that summarizes public power energy storage projects and allows you to find projects by technology used, capacity, energy output, duration, state, when the project came online, external funding sources and more.

AMP members are encouraged to share projects and connect with public power peers to inform planning and development of energy storage projects. If your utility has a project to share that is not listed, or if you have additional or updated information on a project that is listed, then please submit this [form](#).

APPA compiled initial data for this tracker from the websites of our 200 largest members, form EIA-860 for 2018, form EIA-860 M for October 2019, the Demonstration of Energy and Efficiency Developments (DEED) Project Database and Public Power Daily articles.

If you have any questions about the tracker, please contact Policy@PublicPower.org.

AMP provides materials to help promote electric safety during National Electrical Safety Month

By Holly Karg

In preparation for National Electrical Safety Month (NESM), AMP staff has created a number of social media graphics for member use to recognize NESM and provide electrical safety education throughout the month. Please visit the Safety sections of the [Public Power Connections Page](#) of the [Member Extranet](#) (login required) for graphics to share throughout May.

The [Public Power Connections Page](#) (login required) is a collection of communications materials prepared by AMP intended for member use, primarily on social media.

If your community has yet to launch a presence on social media, there is no better time than now. If you have questions or need advice, please feel free to contact me at hkarg@amppartners.org or 614.540.6407. If you need help downloading content or accessing the Public Power Connections page, please contact Bethany Kiser at bkiser@amppartners.org or 614.540.0945.



April 2020: Warm weather and quarantines lead to new record low prices

By Mike Migliore

Although April was the first month since November to have slightly below-normal temperatures, it was not enough to offset the load impact of the economic slowdown. With load and natural gas prices remaining low during the month, April power prices ended \$1/MWh lower than the records seen in March. Locational marginal prices (LMPs) were below \$20/MWh for over 84 percent of the month with the highest hourly day-ahead price for the month at only \$29/MWh. Congestion patterns were similar to March.

AVERAGE DAILY RATE COMPARISONS			
	April 2020 \$/MWh	March 2020 \$/MWh	April 2019 \$/MWh
A/D Hub 7x24 Price	\$17.23	\$18.24	\$26.73
PJM West 7x24 Price	\$17.38	\$18.63	\$25.76
A/D to AMP-ATSI Congestion/Losses	\$0.61	\$1.27	-\$0.35
A/D to Blue Ridge Congestion/Losses	\$0.98	\$0.87	-\$0.13
A/D to PJM West Congestion/Losses	\$0.15	\$0.39	-\$1.03
PJM West to PP&L Congestion/Losses	-\$1.62	-\$2.95	-\$1.61
MISO to A/D Hub Congestion/Losses	\$1.42	\$1.28	\$1.48

Energy market update

By Jerry Willman - assistant vice president of energy marketing

The June 2020 natural gas contract increased \$0.08/MMBtu to close at \$1.949 yesterday. The EIA reported an injection of 70 Bcf for the week ending April 24, which was slightly below market expectations of 72 Bcf. The year-ago build was 114 Bcf and the five-year average was 74 Bcf. Storage is now 2,210 Bcf, 55 percent above a year ago and 19 percent above the five-year average.

On-peak power prices for 2021 at AD Hub closed yesterday at \$32.55/MWh, which increased \$0.20/MWh for the week.

On Peak (16 hour) prices into AEP/Dayton hub

Week ending May 1

MON	TUE	WED	THU	FRI
\$19.92	\$19.81	\$19.36	\$17.80	\$19.37

Week ending April 24

MON	TUE	WED	THU	FRI
\$18.53	\$19.41	\$19.20	\$20.50	\$19.88

AEP/Dayton 2021 5x16 price as of April 30 — \$32.55

AEP/Dayton 2021 5x16 price as of April 23 — \$32.35

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) was available for 2x1 operation for the week. AFEC operated in 1x1 configuration on Saturday and Sunday and shut down overnight during the off peak hours Thursday based on PJM economics. Duct firing operated for 87 hours this week. For the week, the plant generated at a 79 percent capacity factor (based on 675 MW rating).

Security tip - "Government agency" smishing scam

By Jared Price - vice president of information technology and CTO

Governments across the globe have created restrictions to help reduce the spread of COVID-19. These regulations change often and vary by country, region and city. So knowing exactly what is expected of you can be a challenge. It is no surprise that the bad guys are taking advantage of this confusion!



Cybercriminals are using text messaging, or short message service (SMS), to pose as a government agency. The message says you have been seen leaving your home multiple times and as a result you are being fined. They urge you to click on their official-looking link to pay this "fine" online. If you click the link, you'll be taken to a payment page where you can give your credit card details directly to the bad guys!

This tactic is known as smishing, which is short for SMS phishing. Smishing can be even more convincing than email phishing because criminals know how to spoof their phone number to appear as though they are calling from an official source. Be careful!

Here's how to stay safe from this smishing attack:

- Think before you click. The bad guys want to get under your skin. Not only does this message accuse you of ignoring regulations, but it also claims you have to pay a fine! Do not give in to this tactic.
- Never trust a link in an email or text message that you were not expecting. Instead of clicking the unexpected link, open your browser and type in the official URL of the website you wish to visit.
- Stay informed during this confusing time by following local news, government websites and other trusted sources.

Efficiency Smart shifts to help businesses remotely

By Steven Nyeste - senior marketing project manager, Efficiency Smart

As businesses adapt to change, so have Efficiency Smart's services. While in-person visits are paused, Efficiency Smart's energy consultants and account managers have shifted to remotely helping businesses reduce their electric costs.



Many of Efficiency Smart's standard business services can be performed remotely. This includes reviewing building automation systems to see if the system performance can be improved and reviewing advanced metering infrastructure data to identify outliers with energy use.

Efficiency Smart has launched the Small Business Advice service to provide free remote, one-on-one consultations. During these consultations, Efficiency Smart's energy engineers help solve specific energy challenges, including:

- Identifying the causes of high-electric use and how to lower it
- Offering customized energy efficiency tips
- Evaluating electric bills and identify anomalies, such as equipment running in a business that is closed
- Reviewing vendor proposals and plans for future projects
- Recommending cost-effective efficiency projects that provide long-term operational savings
- Providing information on available incentives

Efficiency Smart provides energy efficiency services to subscribing AMP member communities. For more information about Efficiency Smart, visit www.efficiencysmart.org or call 877.889.3777.